

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
OCTOBER 27, 2020 - 2:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 2:00 p.m. by Jay Burk, Acting Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Mary Ann Hankins, Keith Jackson, Linda Chapman, Jay Burk, Allan Hampton, Sean Fortenbaugh, Onreka Johnson, Randy Warren.

ABSENT: None

ALSO PRESENT: Michael Cleghorn, City Manager; Tim Wilson, Interim City Attorney; Traci Hushbeck, City Clerk,

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF SEPTEMBER 22, 2020.

MOVED by Warren SECOND by Hankins to approve the minutes of the City Transit Trust of September 22, 2020. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

NEW BUSINESS ITEMS:

1. Consider approving a resolution establishing and certifying that the Lawton Area Transit System (LATS) has developed and implemented an Agency Safety Plan which includes safety performance targets and processes and is based on the Safety Management Systems (SMS) approach as required by the Federal Transit Administration (FTA) Public Transportation Agency Safety Plan (PTASP) Rule. Exhibits: **Resolution No. 20-06**. PTASP Plan – On File with City Clerk's Office.

Ryan Landers, General Manager of LATS, stated this the first plan that FTA has established. It is a plan for each agency to organize all their safety parts they have been doing. It is now going to be monitored by FTA on an annual basis and during the triannual review every three years.

MOVED by Warren SECOND by Chapman to approve **Resolution No. 20-06** establishing and certifying that the Lawton Area Transit System (LATS) has developed and implemented an Agency Safety Plan. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 2:03 p.m. upon motion, second and roll call vote.

JAY BURK, ACTING CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY