

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
OCTOBER 14, 2014 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:01 p.m. by Fred L. Fitch, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Rosemary Bellino-Hall, Jay Burk, Dwight Tanner, Jr., Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: None

ALSO PRESENT: Bryan Long, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Glen A. Waters, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF JULY 22, 2014.

MOVED by Wells SECOND by Jackson to approval of minutes of City Transit Trust meeting of July 22, 2014. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Zarle, Haywood, Wells. NAY: None.
MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving a Request for Proposals for an insurance company to provide annual insurance policies for the Lawton Area Transit System and authorize the solicitation of the same. Exhibits: Requests for Proposals on file in City Clerk's Office.

Tanisha Deans, representing Lawton Area Transit System, stated per the management contract between the City Transit Trust and McDonald Transit Associates, insurance is to be provided each year. It is necessary to solicit these services for a three-year term. Upon receipt of the responses to this RFP, LATS staff will review and score the responses and provide a recommendation to the Trustees for award of the contract.

Wells questioned if this was the insurance for vehicles or is it for health insurance.

Ms. Deans stated it is for the vehicles.

MOVED by Haywood SECOND by Zarle to approve a Request for Proposals for an insurance company to provide annual insurance policies for the Lawton Area Transit System and authorize the solicitation of the same. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Zarle, Haywood, Wells. NAY: None.
MOTION CARRIED.

2. Consider approving a Request for Proposals for a Certified Public Accountant (CPA) firm to provide the annual financial compliance and revolving fund auditing services for the Lawton Area Transit System and authorize the solicitation of the same. Exhibits: Requests for Proposals on file in City Clerk's Office.

Ms. Deans stated per the management contract between the City Transit Trust and McDonald Transit Associates, an independent audit is to be provided each year. It is necessary to solicit these services for a

three-year term. Upon receipt of the responses to this RFP, LATs staff will review and score the responses and provide a recommendation to the Trustees for award of the contract.

Wells requested that in future items they receive a copy of the bids and who was receiving the bids.

Mayor Fitch stated that will come back to council when they have received the bids.

MOVED by Haywood SECOND by Zarle to approve a Request for Proposals for a Certified Public Accountant (CPA) firm to provide the annual financial compliance and revolving fund auditing services for the Lawton Area Transit System and authorize the solicitation of the same. AYE: Morford, Jackson, Bellino-Hall, Burk, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:05 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY