MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
OCTOBER 13, 2009 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman John P. Purcell, Jr. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, James Hanna, Janice Drewry, Robert Shanklin, Richard Zarle, Doug Wells.

ABSENT: Jay Burk, Stanley Haywood.

ALSO PRESENT: Larry Mitchell, City Manager; Frank Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF JULY 14, 2009.

MOVED by Drewry, SECOND by Hanna to approve the minutes of City Transit Trust meetings of July 14, 2009. AYE: Hanna, Drewry, Shanklin, Zarle, Wells, Shoemate. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider issuing change order #1 to the contract with Gillig, LLC (ITB 2009.01) for the purchase of fare collection equipment for the new transit buses. Exhibits: Pricing sheet submitted by GFI Genfare.

Steve Sherrer, Lawton Area Transit Manager, in June the City Transit Trust approved a contract for the purchase of three transit buses using the American Recovery and Reinvestment Act stimulus money. He stated Gillig can also provide the fare collection equipment for the vehicles which will allow us to have that equipment installed in the vehicles as they are being built. This change order is to approve the addition of that equipment, which is paid from 100% federal funds with no local match.

MOVED by Shoemate, SECOND by Hanna to approve change order #1 to the contract with Gillig, LLC. AYE: Drewry, Shanklin, Zarle, Wells, Shoemate, Hanna. NAY: None. MOTION CARRIED.

2. Consider approving Resolution Number 2009-__ authorizing the filing of a grant for federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Year 2009 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution No. 09-__.

Sherrer stated they have prepared a grant application for operations funding using FFY 2009 appropriations. This money was included in the 2009-2010 budget approved by the trust in June. This will allow them to file the application to continue with the budget they are already in.

MOVED by Hanna, SECOND by Shoemate to approve **Resolution 09-04**. AYE: Shanklin, Zarle, Wells, Shoemate, Hanna, Drewry. NAY: None. MOTION CARRIED.

3. Consider approving Resolution No. 09-___amending the grant for federal assistance, under the "American Recovery and Reinvestment Bill of 2009", under the Federal Transit Administration and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution No.09-__.

Sherrer stated the Trust was awarded a little under $1.5 under the American Recovery and Reinvestment Act 2009. This item is amending that grant application. The State of Oklahoma found some unclaimed money and allowed Lawton to apply for that money which is $17,501. This is 100% FTA money and no local match is required.

MOVED by Wells, SECOND by Zarle to approve **Resolution 09-05**. AYE: Shanklin, Zarle, Wells, Shoemate, Hanna, Drewry. NAY: None. MOTION CARRIED.

4. Consider approving the specifications for ADA Scheduling Software to be purchased by Request for Proposals (RFP), authorizing the purchase of the software with funds from the "American Recovery and Reinvestment Bill of 2009". Exhibits: ADA Scheduling Software specifications on file in the City Clerk's Office.

Sherrer stated they have experienced significant increases in ridership on curb to curb service for the paratransit. It would be very beneficial to use computer aided scheduling. They now schedule all of these trips by hand. One of the projects approved was the purchase of scheduling software. This will allow them to use computer mapping to create daily schedules and track statistics.

Wells stated they are just going out for bids at this point.

Sherrer stated that is correct. They are just approving the specifications to all staff to go out for RFP's.

MOVED by Drewry, SECOND by Hanna to approving the specifications for ADA Scheduling Software. AYE: Zarle, Wells, Shoemate, Hanna, Drewry, Shanklin. NAY: None. MOTION CARRIED.

Mayor Purcell recognized Steve Sherrer who was recognized as one of the "40 best under 40".

There being no further business, the meeting adjourned at 6:10 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

SECRETARY