

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
SEPTEMBER 27, 2011 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman Fred Fitch. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, Michael Tennis, Rosemary Bellino-Hall, Jay Burk, Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: Rex Givens

ALSO PRESENT: Larry Mitchell, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Paul Hossenlopp, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF SEPTEMBER 13, 2011.

MOVED by Wells, SECOND by Haywood to approve the minutes of City Transit Trust meeting of September 13, 2011. AYE: Tennis, Bellino-Hall, Burk, Zarle, Haywood, Wells, Shoemate. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving the revised Disadvantaged Business Enterprise (DBE) Program for the City Transit Trust and approving the goal of 3.27% financial participation of DBEs during FFY 2012. Exhibits: Revised DBE Program and FFY 2012 Goal with Methodology on file in City Clerk's office. Adoption Certification attached.

Deborah Jones, Lawton Area Transit, stated before the council tonight is the DBE Program. The Trust last approved a DBE program in 2002. At that time the Trust did not award \$250,000 each year in prime contracts and that is the threshold where we have to revise and have a formal DBE program as well as set a goal for each year. Staff has updated the program and established a DBE goal of 3.27% for 2012. She stated the point of the program is to award as many contracts as we can to disadvantaged business enterprises.

Mitchell questioned how they established the percentage.

Ms. Jones stated the percentage is a mathematical goal and it is generally the number of willing, able and available DBE's which are listed in the ODOT certified program, divided by non DBE's. Then you weigh it to either up the percentage or lower the percentage depending on where you are. She stated next year FTA may require a more aggressive program, because we do not have many DBE's in Oklahoma, except in construction. We do not have DBE's for bus parts or fuel distribution, so meeting the goal is a difficult proposition.

MOVED by Wells SECOND by Shoemate to approve the revised Disadvantaged Business Enterprise (DBE) Program for the City Transit Trust and approve the goal of 3.27% financial participation of DBEs during FFY 2012. AYE: Bellino-Hall, Burk, Zarle, Haywood, Wells, Shoemate, Tennis. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:04 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY