MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
SEPTEMBER 13, 2022 - 2:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 2:00 p.m. by Randy Warren, Acting Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Mary Ann Hankins, Kelly Harris, Linda Chapman, Jay Burk, Allan Hampton, Sean Fortenbaugh, Onreka Johnson, Randy Warren.

ABSENT: None

ALSO PRESENT: Dewayne Burk, Acting City Manager; John Ratliff, City Attorney; Traci Hushbeck, City Clerk, COL James H.B. Peay, IV, Fort Sill Liaison

NEW BUSINESS ITEMS:

1. Consider approval of the minutes of the City Transit Trust special meeting of July 26, 2022.

MOVED by Chapman SECOND by Harris to approve the minutes of the City Transit Trust special meeting of July 26, 2022. AYE: Hankins, Harris, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

2. Consider approving a Memorandum of Agreement between Lawton Public Schools and the City Transit Trust to allow the Lawton Area Transit System to provide transportation services to all students and staff members commuting to and from school campuses.

Ryan Landers, General Manager of LATS, stated this is the annual agreement with Lawton Public Schools to allow all students and workers to ride free of charge on the buses year-round. They pay an annual fee of $70,000.

MOVED by Burk SECOND by Chapman to approve a Memorandum of Agreement between Lawton Public Schools and the City Transit Trust to allow the Lawton Area Transit System to provide transportation services to all students and staff members commuting to and from school campuses. AYE: Hankins, Harris, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

3. Consider authorizing the purchase of one (1) ¾ Ton Regular Cab Truck from the Oklahoma State Purchasing contract to replace an existing fleet maintenance vehicle for the Lawton Area Transit System for a price not to exceed the state contract price of $26,629.

Landers stated this will replace a 2002 truck.

MOVED by Burk SECOND by Harris to authorize the purchase of one (1) ¾ Ton Regular Cab Truck from the Oklahoma State Purchasing contract to replace an existing fleet maintenance vehicle for the Lawton Area Transit System for a price not to exceed the state contract price of

$26,629. AYE: Hankins, Harris, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

4. Consider approving a Resolution authorizing the filing of a grant request for federal assistance under Section 5307 Funds from the Federal Transit Administration, approving the Application and Management of Funds Attributed to the City Transit Trust as a Designated Recipient for Federal Fiscal Year 2020, to accept appropriated funding apportionments, and authorizing the Chairman and Secretary to execute approval of the same.

Landers stated over the past couple of years they have had 100% federal share for basic operations for LATS. This is the 2020 grant they have not used and this resolution will authorize use this fiscal year. It does include $16,000 from Fort Smith.

MOVED by Burk SECOND by Hampton to approve **Resolution 22-08** authorizing the filing of a grant request for federal assistance under Section 5307 Funds from the Federal Transit Administration, approving the Application and Management of Funds Attributed to the City Transit Trust as a Designated Recipient for Federal Fiscal Year 2020, to accept appropriated funding apportionments, and authorizing the Chairman and Secretary to execute approval of the same. AYE: Hankins, Harris, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

The Chairman and Trustees convened in executive session at 2:05 p.m. and reconvened in regular, open session at 2:47 p.m. Roll call reflected all members present. Acting Chairman Warren recused himself from the executive session discussion.

EXECUTIVE SESSION:

5. Pursuant to Section 307B.3, Title 25 Oklahoma Statutes, consider convening 22-575 an executive session for the purpose of discussion concerning the purchase and/or appraisal of real property within the downtown area of the City of Lawton for future Lawton Area Transit System (LATS) facilities, and if necessary, take appropriate action in open session.

Ratliff read the title of item #5. No action was taken

There being no further business, the meeting adjourned at 2:48 p.m. upon motion, second and roll call vote.

RANDY WARREN, ACTING CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY