

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
AUGUST 13, 2013 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:00 p.m. by Chairman Fred L. Fitch. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Rosemary Bellino-Hall, Dwight Tanner, Jr., Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: Jay Burk

ALSO PRESENT: Bryan Long, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF MAY 14, 2013.

MOVED by Wells, SECOND by Haywood to approve the minutes of City Transit Trust meeting of June 25, 2013. AYE: Morford, Jackson, Bellino-Hall, Tanner, Zarle, Haywood, Wells. NAY: None.
MOTION CARRIED.

BUSINESS ITEMS:

1. Hold a public hearing and consider approving the goal of 17% financial participation of DBEs during FFY 2014. Exhibits: FFY 2014 Goal with Methodology on file in City Clerk's office.

Deborah Jones, representing Lawton Area Transit, stated they are asking the Trust to hold a public hearing and consider their annual goal of 17% for the disadvantaged business enterprise (DBE) participation in their contracts next year. Annually they calculate the amount of contracts that they intend to award and then they set a goal by the number of DBE available in the state, the number of contractors that are registered as DBE and other contractors. This is a requirement of the Federal Transit Administration because they award more than \$250,000 a year in prime contracts excluding vehicles.

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Wells, SECOND by Haywood to approve the goal of 17% financial participation of DBEs during FFY 2014. AYE: Morford, Jackson, Bellino-Hall, Tanner, Zarle, Haywood, Wells. NAY: None.
MOTION CARRIED.

2. Consider approving Resolution 13-__ authorizing the filing of a grant for federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Year 2013 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution Number 2013-__.

Ms. Jones stated this is the resolution required for the Trust to execute prior to them filing any grant electronically for appropriating money from FTA. This years funding is for \$1,420,921. it is included in the budget approved last month.

MOVED by Wells, SECOND by Zarle to approve **Resolution 13-03** authorizing the filing of a grant for federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Year 2013 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. AYE: Morford, Jackson, Bellino-Hall, Tanner, Zarle, Haywood, Wells. NAY: None.
MOTION CARRIED.

There being no further business, the meeting adjourned at 6:05 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY