MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
JULY 24, 2012 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:00 p.m. by Chairman Fred L. Fitch. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, Michael Tenis, Rosemary Bellino-Hall, Jay Burk, George Moses, Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: None

ALSO PRESENT: Larry Mitchell, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Paul Hossenlopp, Fort Sill Liaison.

INTRODUCTION OF NEW INTERIM GENERAL MANAGER, JOHN PLEVEICH

Deborah Jones, representing Lawton Area Transit, introduced John Pleveich, Interim General Manager for LATS.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF JUNE 26, 2012.

<u>MOVED by Tenis, SECOND by Burk</u> to approve the minutes of City Transit Trust meeting of June 26, 2012. AYE: Shoemate, Tenis, Bellino-Hall, Burk, Moses, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving Resolution Number 2012-___ designating Mr. John Pleveich, General Manager of LATS, as an authorized official to access TEAM on behalf of the City Transit Trust and execute documents for the same. Exhibits: Resolution Number 2012-__.

Jones stated this is an administrative resolution. Mr. Pleveich needs to be able to access our electronic grant system and he must be designated as an authorized user of TEAM.

<u>MOVED by Haywood, SECOND by Wells</u> to approve **Resolution Number 12-04** designating Mr. John Pleveich, General Manager of LATS, as an authorized official to access TEAM on behalf of the City Transit Trust and execute documents for the same. AYE: Shoemate, Tenis, Bellino-Hall, Burk, Moses, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

2. Consider approving the goal of 8% financial participation of DBEs during FFY 2013. Exhibits: FFY 2013 Goal with Methodology on file in City Clerk's office.

Jones stated each fiscal year based upon the procurements for the future year, we set a Disadvantaged Business Enterprise (DBE) goal. This year staff has established a goal of 8%. It is very difficult for LATS to obtain this goal, but they establish it anyway. The reason it is hard to obtain is because they purchase over $500,000 in fuel and there are not DBE haulers for fuel, so they have to rely on the smaller contracts such as janitorial, or equipment vendors to try to meet the DBE goal.

Moses questioned what the DBE has been in the past.

Jones stated the three year goal is 6.47%. They have only been participating in a formalized DBE program for two years.

MOVED by Wells, SECOND by Zarle to approve the goal of 8% financial participation of DBEs during FFY 2013 AYE: Shoemate, Tenis, Bellino-Hall, Burk, Moses, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:08 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY