MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
JUNE 26, 2012 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:00 p.m. by Chairman Fred L. Fitch. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, Michael Tenis, Jay Burk, George Moses, Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: Rosemary Bellino-Hall

ALSO PRESENT: Larry Mitchell, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF MARCH 27, 2012.

MOVED by Tenis, SECOND by Burk to approve the minutes of City Transit Trust meeting of March 27, 2012. AYE: Tenis, Burk, Moses, Zarle, Haywood, Wells, Shoemate. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving the annual Cooperative Agreement and an Agreement for Limited Funding between the City and Transit Trust to provide funds for the operation of a public transit system and authorize the Mayor and City Clerk to execute the same. Exhibits: Cooperative Agreement and Limited Funding Agreement are on file in the City Clerk's office.

Steve Sherrer, Lawton Area Transit Manager, stated included in the 2012-2013 budget is the funding amount for $950,000. This item transfers these funds over to the Transit Trust for their use for the 2012-2013 operating year. This is an annual item that is approved every year once the budget is approved.

MOVED by Haywood, SECOND by Burk to approve the annual Cooperative Agreement and an Agreement for Limited Funding between the City and Transit Trust to provide funds for the operation of a public transit system. AYE: Burk, Moses, Zarle, Haywood, Wells, Shoemate, Tenis. NAY: None. MOTION CARRIED.

2. Consider approving Resolution Number 12-___ authorizing the filing of a grant for federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Year 2012 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution 12-___.

Sherrer stated staff has prepared a grant application in the amount of $833,898 for transit operations using the second half of their 2012 FTA appropriation. The cost allocation plan and budget were included in the 2012-2013 budget. This does not add any additional funding to their budget. The grant application represents funding for approximately half of the year. The application will be filed electronically and they typically operate out of two grants each year.

MOVED by Wells, SECOND by Shoemate to approve **Res. 12-03** authorizing the filing of a grant for federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Year 2012 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. AYE: Burk, Moses, Zarle, Haywood, Wells, Shoemate, Tenis. NAY: None. MOTION CARRIED.

3. Consider approving the expenditures of $9,475.00 from the Trust's Capital Reserve Fund and $37,896.00 from FFY11 New Freedom (Section 5317) funds for the replacement of one (1) supervisor van. Exhibits: None.

Sherrer stated in February one of their supervisor vans was rear ended on Cache Road with damage beyond repair. They have received payment from the insurance company to replace the vehicle and that money was placed into the capital reserve account. The replacement cost of the vehicle is $47,370 and they are asking for authorization to use $9,475 from the capital replacement account and the remaining $37,896 will be used from a New Freedom grant that they already have.

Wells questioned the year of the vehicle that was destroyed and the amount we received from insurance.

Sherrer stated it was 2009 and we received around $27,000 or $28,000.

MOVED by Wells, SECOND by Zarle to approve the expenditure of $9,475.00 from the Trust's Capital Reserve Fund and $37,896.00 from FFY11 New Freedom (Section 5317) funds for the replacement of one (1) supervisor van. AYE: Moses, Zarle, Haywood, Wells, Shoemate, Tenis, Burk. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:06 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY