

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
JUNE 11, 2019 - 6:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:04 p.m. by Stan Booker, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Mary Ann Hankins, Caleb Davis, Jay Burk, Sean Fortenbaugh, Onreka Johnson, Randy Warren.

ABSENT: Keith Jackson, Dwight Tanner, Jr.

ALSO PRESENT: Michael Cleghorn, City Manager; Tim Wilson, Acting City Attorney; Traci Hushbeck, City Clerk.

NEW BUSINESS ITEMS:

1. Consider adopting a resolution approving a public shuttle service for the 2019 Freedom Festival on June 29, 2019, and the International Festival on September 27 – 29, 2019. Exhibits: Resolution No. 19-__.

Deborah Jones, representing Lawton Area Transit System, stated this item is to approve a resolution to allow them to provide a public shuttle using LATS for the Freedom Festival and the International Festival. This is a public shuttle and anyone can board it. Children under 10 and LPS students can ride for free and all other passengers are 25 cents.

MOVED by Burk SECOND by Davis to approve **Resolution No. 19-03** approving a public shuttle service for the 2019 Freedom Festival on June 29, 2019, and the International Festival on September 27 – 29, 2019. AYE: Hankins, Davis, Burk, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

2. Consider approving a Request for Proposal (RFP) for maintenance uniforms, supply and laundry services for the Lawton Area Transit System and authorize the solicitation of the same. Exhibits: Request for Proposal (on file in City Clerk's Office).

Jones state this item is to request approval to go out for an RFP for their maintenance uniforms, supply and laundry services. It would be a three-year contract and they are estimating it to be at least \$105,000 and there would be a one-year option after the three-year base contract. This contract will come back to the trust to award the contract.

MOVED by Davis SECOND by Burk to approve a Request for Proposal (RFP) for maintenance uniforms, supply and laundry services for the Lawton Area Transit System and authorize the solicitation of the same. AYE: Hankins, Davis, Burk, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

3. Consider approving a resolution authorizing the filing of a grant for federal assistance under Section 5339 Federal Transit Administration for Capital Assistance for Bus and Bus Facilities for Federal Fiscal Year 2019, approving the application and authorizing the Chairman and Secretary to execute the same and authorizing vehicles to be purchased from the purchasing contract of the State of Oklahoma. Exhibits: Resolution No. 19-__.

Jones stated this item requests approval to file a capital grant. The FTA amount would be \$183,386, the local amount from the 2016 CIP would be \$45,847. They have itemized all of the vehicles and equipment that would be purchased with this grant.

MOVED by Burk SECOND by Davis to approve **Resolution No. 19-04** authorizing the filing of a grant for federal assistance under Section 5339 Federal Transit Administration for Capital Assistance for Bus and Bus Facilities for Federal Fiscal Year 2019, approving the application and authorizing the Chairman and Secretary to execute the same and authorizing vehicles to be purchased from the purchasing contract of the State of Oklahoma. AYE: Hankins, Davis, Burk, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:10 p.m. upon motion, second and roll call vote.

STAN BOOKER, CHAIRMAN

ATTEST:
TRACI L. HUSHBECK, SECRETARY