

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
MAY 14, 2019 - 6:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:00 p.m. by Stan Booker, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Mary Ann Hankins, Keith Jackson, Caleb Davis, Jay Burk, Dwight Tanner, Jr. (Arrived @ 6:21 p.m.), Sean Fortenbaugh, Onreka Johnson, Randy Warren.

ABSENT: None

ALSO PRESENT: Michael Cleghorn, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Don A. King, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF APRIL 23, 2019.

MOVED by Burk SECOND by Davis to approve the minutes of April 23, 2019. AYE: Hankins, Jackson, Davis, Burk, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

NEW BUSINESS ITEMS:

1. Consider approving a Request for Proposals for a consultant to provide the operational management services for the Lawton Area Transit System, authorize the solicitation of same, and select a committee, in accordance with the Council Rules of Procedure, to review the proposals. Exhibits: Request for Proposals on file in City Clerk's Office.

Deborah Jones, Trust Liaison Officer, stated the current contract for transit management services of the Lawton Area Transit System (LATS) was approved in February 2014 for a term of five years and extended for one additional year on February 26, 2019. The contract will expire on February 29, 2020. It is recommended that a committee composed of three Trust members, the Trust Liaison Officer, the Trust Procurement Officer, the City Manager, and the Community Services Director be formed to review the proposals. Proposals will be due on June 19, 2019, and following that date, the committee will meet to review and score the proposals and provide a recommendation to the Transit Trust for award of the contract.

MOVED by Burk SECOND by Jackson to approve the Request for Proposals for a consultant to provide the operational management services for the Lawton Area Transit System, authorize the solicitation of same, and appoint a committee with council members Burk, Johnson and Hankins to review the proposals. AYE: Hankins, Jackson, Davis, Burk, Tanner, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

2. Consider approving the conceptual designs for the transit transfer center and transit hub and directing the consultant to begin preparing the construction documents. Exhibits: Concept Design for Transfer Center with Estimated Construction Cost and Concept Design for Transit Hub with Estimated Construction Cost.

Richard Rogalski, Community Services Director, stated on December 12, 2017, the Transit Trust approved a contract with Guernsey for the conceptual design and construction plans for a multi-modal transportation transfer center and transit hub facilities for the Lawton Area Transit System. The transfer center will be located at the current police station site at SW 4th Street and West Gore Boulevard, and the transit hub will be located at the north end of Wayne Gilley Park at NW 52nd Street and NW Cheyenne Avenue. It is understood that the transfer center project cannot be constructed until after the existing police station has been demolished. Guernsey has completed the field design survey and the conceptual design phases and has now provided the preliminary designs for approval. The preliminary designs have been reviewed and approved by City staff, the Lawton Area Transit System General Manager, and RATP Dev, the transit management company. The preliminary design for the transfer center includes eight angled bus parking spaces with room for three additional buses (or other vehicle types) in a parallel “flex” parking lane and a 2,000 square foot building which includes a waiting area, restrooms, bus pass sales, and a break room for drivers. Passenger vehicles are provided angled on-street parking along SW 4th Street in this concept. The transit hub design includes three angled bus parking spaces, restrooms, and a covered waiting area.

Burk stated that he did not like the location and Davis agreed that aesthetically it is not the best location.

Council members discussed the possibility of the homeless population occupying the transfer center and the area surrounding the transfer center.

Rogalski stated that it would bring people to the downtown area.

Jones stated that riders are paying customers and the center would be fully secure with video surveillance.

Burk suggested they table this discussion and look at other options.

MOVED by Burk SECOND by Warren to table. AYE: Hankins, Jackson, Davis, Burk, Tanner, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:26 p.m. upon motion, second and roll call vote.

STAN BOOKER
CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY