

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
MAY 13, 2014 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:04 p.m. by Fred L. Fitch, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Rosemary Bellino-Hall, Dwight Tanner, Jr., Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: Jay Burk

ALSO PRESENT: Bryan Long, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Glen A. Waters, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF APRIL 22, 2014.

MOVED by Jackson SECOND by Wells to approval of minutes of City Transit Trust meeting of April 22, 2014. AYE: Morford, Jackson, Bellino-Hall, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving Resolution Number 14-__ designating Deborah Jones, Transit Trust Liaison Officer, and Debbie Dollarhite, Senior Planner for the Community Services Department, as authorized officials to access TEAM on behalf of the City Transit Trust and execute documents for the same. Exhibits: Resolution Number 2014-__.

Gary Rushing, LATS General Manager, stated the electronic filing of FTA Certifications and Assurances, grant applications and the management of all grants are performed on an electronic program known as the Transportation Electronic Award Management (TEAM) system. FTA requires the recipient to notify FTA of any changes to officials who are listed with TEAM. Therefore, the Trust needs to acknowledge the change of title and address of Deborah Jones, Transit Trust Liaison Officer, and the appointment of Debbie Dollarhite, Senior Planner of the Community Services Department, for the purposes of TEAM. Rushing stated that he, Ms. Jones, and Mrs. Dollarhite will also be authorized to PIN for both the Chairman and Trust Attorney on TEAM.

MOVED by Haywood SECOND by Wells to approve **Resolution Number 14-03** designating Deborah Jones, Transit Trust Liaison Officer, and Debbie Dollarhite, Senior Planner for the Community Services Department, as authorized officials to access TEAM on behalf of the City Transit Trust and execute documents for the same. AYE: Morford, Jackson, Bellino-Hall, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

2. Consider approving Resolution Number 14-__ authorizing the filing of a grant for additional federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Years 2011 and 2012 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution Number 2014-__.

Rushing stated LATS has been notified of the availability of an additional \$100,303 in Section 5307, Federal Transit Administration for operations from Federal Fiscal Years 2011 and 2012 appropriated funding. The funds would be included in the Trust's FY 14-15 budget. The monies would be used for operating (\$90,303) and complementary paratransit (\$10,000) costs. The local share for these federal

funds would be \$92,803. This amount is available in the Trust's Capital Replacement Fund; however, the Trust must approve the appropriation from the Capital Replacement Fund for the match. The application will be filed and reviewed electronically.

MOVED by Haywood SECOND by Wells to approve **Resolution Number 14-04** authorizing the filing of a grant for additional federal assistance under Section 5307 Federal Transit Administration for Federal Fiscal Years 2011 and 2012 appropriated funding, approving the application and authorizing the Chairman and Secretary to execute the same. AYE: Morford, Jackson, Bellino-Hall, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

3. Consider approving Resolution Number 14-__ authorizing the filing of a grant for federal operating assistance under Section 5316, Grant OK-37-X045, Federal Transit Administration for Federal Fiscal Year 2014 discretionary funding, approving the amended application and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution Number 2014-__.

Rushing stated LATS has been notified that it is eligible to apply for an additional grant under Section 5316, Federal Transit Administration. Section 5316, known as the Jobs Access and Reverse Commute Program (JARC), is intended to provide public transportation to low-income persons and persons with disabilities and enhance ADA facilities. LATS desires to amend Grant OK-37-X045 for an additional \$50,166 in JARC funds to pay for operating of our complementary paratransit service. The local matching funds for the operating grant would be \$50,166 which is included in this year's budget.

MOVED by Haywood SECOND by Wells to approve **Resolution Number 14-05** authorizing the filing of a grant for federal operating assistance under Section 5316, Grant OK-37-X045, Federal Transit Administration for Federal Fiscal Year 2014 discretionary funding, approving the amended application and authorizing the Chairman and Secretary to execute the same. AYE: Morford, Jackson, Bellino-Hall, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:10 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY