

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
MAY 12, 2015 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:03 p.m. by Fred L. Fitch, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Rosemary Bellino-Hall, Dwight Tanner, Jr., Cherry Phillips, Stanley Haywood, Doug Wells.

ABSENT: Jay Burk

ALSO PRESENT: Jim Russell, Acting City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF APRIL 14, 2015.

MOVED by Wells SECOND by Jackson to approve the minutes of City Transit Trust meeting of April 14, 2015. AYE: Morford, Jackson, Bellino-Hall, Tanner, Phillips, Haywood, Wells. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving the expenditure of \$53,451 from the Capital Reserve fund to purchase used buses to maintain service for the current system until new buses can be purchased and delivered and to authorize the Chairman and Secretary to execute a purchase agreement, if necessary.
Exhibits: Pictures of buses proposed for purchase.

Deborah Jones, Liaison Officer for the City Transit Trust, stated they are asking the trust to approve an expenditure of \$53,451 from the capital reserve fund to buy some used buses from Kansas City and some buses they will use for parts. This is their interim solution until new buses can be financed and delivered. When buses are ordered they are produced and it is approximately 18 months before that bus is delivered. They know that some of the current buses will not last the summer and their only alternative is to buy some used buses and put them in the fleet so they can maintain the service. All of these buses have over 500,000 miles, however they are Gilley buses and are heavy duty transit buses and we have parts available. They are proposing to take the money out of the capital reserve fund to buy these buses and transport them to Lawton and the maintenance, the \$24,000 in repair and putting on the logo will come out of their normal operating budget. She stated they sent their maintenance manager to Kansas City and he has inspected these buses and they are in good shape.

Morford questioned the total cost.

Jones stated the total cost is \$62,000. If a bus needs repair during the year, it is within their budget.

Wells complimented LATS for going out and finding these buses. There is a possibility if they did not do things like this our bus service would be cut drastically which would affect a lot of citizens. With the buses we have, they cannot get repair parts. There are twelve buses here and eight are for on the street and four are for repair parts.

Phillips questioned when these buses can be on the roads.

Jones stated June or July.

Tanner questioned if we are buying twelve buses for \$62,000.

Jones stated it is actually \$20,000 for the buses.

Tanner stated some of them are not running and that is why it is costing \$18,000 to transport them.

Jones stated that is correct.

MOVED by Wells SECOND by Haywood to approve the expenditure of \$53,451 from the Capital Reserve fund to purchase used buses to maintain service for the current system until new buses can be purchased and delivered and to authorize the Chairman and Secretary to execute a purchase agreement. AYE: Morford, Jackson, Bellino-Hall, Tanner, Phillips, Haywood, Wells. NAY: None. MOTION CARRIED.

2. Consider approving a resolution modifying the advertising rates for the Lawton Area Transit System buses. Exhibits: Resolution No. 15-__, Examples of Advertisements on Buses.

Jones stated they have a new rate structure for advertising on the LATTS buses. They have not looked at this rate structure since 2002, so it was time to do this. Photos were included in the agenda packets. She stated they are really not offering the type of advertising they should and that is why they are recommending these newer forms of advertising. They have \$80,000 in their budget next year for revenue.

MOVED by Wells SECOND by Haywood to approve **Resolution No. 15-05** modifying the advertising rates for the Lawton Area Transit System buses. AYE: Morford, Jackson, Bellino-Hall, Tanner, Phillips, Haywood, Wells. NAY: None. MOTION CARRIED.

3. Consider approving new advertisement for the City of Lawton Stormwater Division and waiving the fees. Exhibits: LATTS bus wrap concept for paratransit vehicle.

Jones stated the stormwater division contacted LATTS and proposed a bus wrap as a form of advertisement for their campaign for their issues they are trying to promote. They are able to give them one of the paratransit vans. They can afford that wrap and that particular van goes beyond the fixed route so it will be seen more in the community. The division is getting a grant for the wrap but they will need the fees waived. LATTS will absorb the cost for removing the wrap.

Phillips questioned if this was a complete wrap with three sides.

Jones stated yes.

MOVED by Wells SECOND by Philips to approve new advertisement for the City of Lawton Stormwater Division and waiving the fees. AYE: Morford, Jackson, Bellino-Hall, Tanner, Phillips, Haywood, Wells. NAY: None. MOTION CARRIED.

4. Consider requesting the Lawton Metropolitan Planning Organization to fund and complete a bus route study. Exhibits: None.

Jackson stated he received a phone call from a group who asked to change the bus route to accommodate another area and he was told there was a procedure they had to go through and that we have not done a study on the routes in Lawton since the bus system was started.

Richard Rogalski, Community Services Director, stated our bus routes are federally funded so everything they do has to go through a public participation plan and a certain process. Since the 2010 census has come out the demographic may have changed and our routes were designed to serve 90% of the low to moderate income persons within our community. The Lawton Metropolitan Planning Organization (LMPO) receives federal funding to study transportation within the community and this is an appropriate use of this funding.

Wells stated the transportation committee approved this item today.

MOVED by Jackson SECOND by Morford to request the LMPO to fund and complete the bus study route. AYE: Morford, Jackson, Bellino-Hall, Tanner, Phillips, Haywood, Wells. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:16 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY