

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
APRIL 24, 2018 - 6:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:21 p.m. by Fred Fitch, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Caleb Davis, Jay Burk, Dwight Tanner, Jr., Sean Fortenbaugh, Onreka Johnson, Randy Warren.

ABSENT: None

ALSO PRESENT: Jerry Ihler, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF APRIL 10, 2018.

MOVED by Warren SECOND by Burk to approve the minutes of April 10, 2018. AYE: Morford, Jackson, Davis, Burk, Tanner, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

NEW BUSINESS ITEMS:

1. Consider adopting a resolution approving the filing of the grant for financial assistance under Section 5310, Federal Transit Administration, Transportation of the Elderly and Other Individuals, Federal Fiscal Year 2017 appropriated funding, administered by the State of Oklahoma Department of Human Services and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution No. 18-__.

Ryan Landers, General Manager of LATS, stated this agenda item would allow LATS to apply for a Federal 5310 grant through Oklahoma Department of Human Services. This grant would help them pay for a par transit vehicle. The total cost for the van will be about \$80,000 with about \$12,000 coming from the 2016 sales tax extension.

MOVED by Burk SECOND by Jackson to approve **Resolution No. 18-03** approving the filing of the grant for financial assistance under Section 5310, Federal Transit Administration, Transportation of the Elderly and Other Individuals, Federal Fiscal Year 2017 appropriated funding, administered by the State of Oklahoma Department of Human Services and authorizing the Chairman and Secretary to execute the same. AYE: Jackson, Davis, Burk, Tanner, Fortenbaugh, Johnson, Warren, Morford. NAY: None. MOTION CARRIED.

2. Consider accepting the Bus Route Study prepared by LSC Transportation Consultants, Inc. Exhibits: Bus Route Study Executive Summary.

Richard Rogalski, Community Services Director, stated in 2015 they decided to take a look at the bus route system. Originally the system was started in 2002, since that time they have more than doubled the ridership and they felt it was a good time to take a look at our system and see how we are serving the community and how they can look to the future to do better. They hired LSC Transportation Consultants and they provided a study. They have held a number of community meetings and there was a ridership survey with 35% response rate which provided them with a wealth of information. They put together a good package. He stated we have good ridership survey and our existing routes are not bad, but there are a couple of places where we can increase ridership. The best way we can do that is to have more routes that run on a half hour. Currently there is a company doing a design for a hub system and once those were set they were able to finalize this report. They changed the service on Fort Sill from a fixed route to a demand response. Demand response is a way that a lot of communities are able to serve people that need to take the bus but there are not that many that can keep a full bus rolling. This is accepting a conceptual study and we are not going to change any routes before coming back to the trust. The study was effective in showing us where we need to go to the future.

MOVED by Burk SECOND by Morford to accept the Bus Route Study prepared by LSC Transportation Consultants, Inc. AYE: Davis, Burk, Tanner, Fortenbaugh, Johnson, Warren, Morford, Jackson. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:28 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY