

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
MARCH 14, 2023 - 2:00 P.M.
LAWTON CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 2:00 p.m. by Stan Booker, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Mary Ann Hankins, Linda Chapman, George Gill, Allan Hampton, Sean Fortenbaugh, Onreka Johnson, Randy Warren.

ABSENT: Kelly Harris

ALSO PRESENT: John Ratliff, Acting City Manager; Tim Wilson, Acting City Attorney; Traci Hushbeck, City Clerk, COL James H.B. Peay, IV, Fort Sill Liaison

BUSINESS ITEM:

1. Consider authorizing the filing of a grant from the FTA Low and No emission vehicle 5339 (c) program to purchase four (4) electric on-demand vehicles which will include security camera equipment.

Ryan Landers, General Manager of LATS, stated they would like to file for a grant for federal funding in April. The grant will be awarded in the fall. They will use local and CIP funding for a match. He stated the cost is less than gas powered vehicles.

Gill questioned the total price.

Landers stated the federal side would be \$370,000 and \$94,000 on local side.

MOVED by Warren SECOND by Hampton to authorize the filing of a grant from the FTA Low and No emission vehicle 5339 (c) program to purchase four (4) electric on-demand vehicles which will include security camera equipment. AYE: Hankins, Chapman, Gill, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

2. Consider approving a resolution approving the Certifications and Assurances required under Master Agreement (FTA MA 30) between the City Transit Trust and the Federal Transit Administration (FTA) for Federal Fiscal Year 2023 and authorizing the Chairman and Secretary to execute the same.

Landers stated this is a federal agreement that must be certified every year which states they will abide by federal laws and regulations.

MOVED by Hankins SECOND by Warren to approve **Resolution 23-01** approving the Certifications and Assurances required under Master Agreement (FTA MA 30) between the City Transit Trust and the Federal Transit Administration (FTA) for Federal Fiscal Year 2023. AYE:

Hankins, Chapman, Gill, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

3. Consider authorizing the issuance of a Request for Qualifications from Professional Architectural/Engineering firms to provide conceptual designs, preliminary engineering, final engineering and construction management for the proposed transit center, maintenance, and administration facilities.

Charlotte Brown, Community Services Director, stated they are requesting to put an RFQ out in order to provide information requested by the trust. They are going to include a facilities study and a site selection recommendation from a consulting engineer to answer questions provided to staff.

Gill questioned if they were able to use the current conceptual drawings from Guernsey.

Brown stated that is as far as it went.

MOVED by Fortenbaugh SECOND by Chapman to authorize the issuance of a Request for Qualifications from Professional Architectural/Engineering firms to provide conceptual designs, preliminary engineering, final engineering and construction management for the proposed transit center, maintenance, and administration facilities. AYE: Hankins, Chapman, Gill, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 2:05 p.m. upon motion, second and roll call vote.

STAN BOOKER, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY