MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
FEBRARY 14, 2012 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:08 p.m. by Chairman Fred L. Fitch. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, Michael Tenis, Rosemary Bellino-Hall, Jay Burk, George Moses, Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: None

ALSO PRESENT: Larry Mitchell, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Paul Hossenlopp, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF NOVEMBER 29, 2011.

MOVED by Wells, SECOND by Burk to approve the minutes of City Transit Trust meeting of November 29, 2011. AYE: Tenis, Bellino-Hall, Burk, Moses, Zarle, Haywood, Wells, Shoemate. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving the text and graphics of the proposed bus wrap submitted by Pippin Brothers. Exhibits: Photos.

Deborah Jones, representing Lawton Area Transit, stated this is a full wrap for Pippin Brothers. This will generate approximately $24,000 per year.

MOVED by Burk, SECOND by Haywood to approve the text and graphics of the proposed bus wrap submitted by Pippin Brothers. AYE: Bellino-Hall, Burk, Moses, Zarle, Haywood, Wells, Shoemate, Tenis. NAY: None. MOTION CARRIED.

2. Consider approving a contract extension with McDonald Transit Associates Inc. for operational management of the Lawton Area Transit System (LATS). Exhibits: Contract on file in City Clerk's Office.

Ms. Jones stated McDonald Transit Associates have been the operating manager since transit began in 2002. The contract is up the first of March 2012 and they are requesting that the trust exercise a two year option for this operating contract. It would be at the current fee of $11,950 per month.

MOVED by Wells, SECOND by Tenis to approve a contract extension with McDonald Transit Associates Inc. for operational management of the Lawton Area Transit System (LATS). AYE: Burk, Moses, Zarle, Haywood, Wells, Shoemate, Tenis, Bellino-Hall. NAY: None. MOTION CARRIED.

3. Consider approving the expenditure of $24,936 from the Trust's Capital Reserve Fund for the local match to purchase one (1) Paratransit vehicle. Exhibits: None.

Ms. Jones stated approximately one year ago the trust approved the application of grant funds through the Oklahoma Department of Transportation. At that time staff suggested that the local match for the paratransit vehicle be taken from the capital reserve funds. That fund requires, upon approval of the grant, that they come back to the trust to confirm that funding source.

Burk questioned how much was in the capital reserve fund.

Ms. Jones stated approximately $60,000.

MOVED by Haywood, SECOND by Shoemate to approve the expenditure of $24,936 from the Trust's Capital Reserve Fund for the local match to purchase one (1) Paratransit vehicle. AYE: Moses, Zarle, Haywood, Wells, Shoemate, Tenis, Bellino-Hall, Burk. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:13 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY