

MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
FEBRUARY 10, 2015 - 6:00 P.M.
NEW CITY HALL, COUNCIL CHAMBERS/AUDITORIUM

The meeting was called to order at 6:00 p.m. by Fred L. Fitch, Chairman. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bob Morford, Keith Jackson, Jay Burk, Dwight Tanner, Jr., Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: Rosemary Bellino-Hall

ALSO PRESENT: Bryan Long, City Manager; Frank V. Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Glen A. Waters, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF DECEMBER 16, 2014.

MOVED by Wells SECOND by Burk to approve the minutes of City Transit Trust meeting of December 16, 2014. AYE: Morford, Jackson, Burk, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving a new Non-Exclusive License Agreement with Pin High Investments for the placement and maintenance of bus bench facilities with advertising at locations along the Lawton Area Transit System bus routes. Exhibits: Non-Exclusive License agreement is on file in the City Clerk's Office.

MOVED by Jackson SECOND by Haywood to approve a new Non-Exclusive License Agreement with Pin High Investments. AYE: Morford, Jackson, Burk, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

2. Consider ratifying the award of contracts for Commercial Auto and General Liability, Workers' Compensation, and Employment Practices Liability insurance coverage for the Lawton Area Transit System (LATS). Exhibits: None.

Deborah Jones, representing the Lawton Area Transit System, they are asking that the trust ratify the action of the General Manager in awarding the bids for the insurance this year. They normally bid insurance every three years. The bids were opened during the holidays when there was no meeting so they are asking the trust to ratify the new policies that began on December 29th.

MOVED by Jackson SECOND by Burk to ratify the award of contracts for Commercial Auto and General Liability, Workers' Compensation, and Employment Practices Liability insurance coverage for LATS. AYE: Morford, Jackson, Burk, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

3. Consider approving Resolution No. 2015-__ adopting the revised Drug and Alcohol Policy for the Lawton Area Transit System (LATS), establishing the rules governing employees' performance and conduct and providing for the mandatory compliance and testing of all employees. Exhibits: Resolution 2015-__

Ms. Jones stated they are asking the trust to approve some minor amendments to the alcohol and drug policy. The FTA did provide an audit of the records on November 19, 2014. They had a good review and there were no compliance issues, but they are making some minor issued to the policy.

MOVED by Haywood SECOND by Wells to adopt **Resolution 15-01**. AYE: Morford, Jackson, Burk, Tanner, Zarle, Haywood, Wells. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:04 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY