MINUTES
CITY TRANSIT TRUST SPECIAL MEETING
FEBRUARY 10, 2009 - 6:00 P.M.
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman John P. Purcell, Jr. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, James Hanna, Janice Drewry, Jay Burk, Robert Shanklin, Jeff Patton, Stanley Haywood (Arrived @ 6:04 p.m.), Randy Warren.

ABSENT: None.

ALSO PRESENT: Larry Mitchell, City Manager; Frank Jensen, City Attorney; Traci Hushbeck, City Clerk, Col. Robert Bridgford, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF DECEMBER 16, 2008.

<u>MOVED by Drewry, SECOND by Burk</u> to approve the minutes of December 16, 2008. AYE: Hanna, Drewry, Burk, Shanklin, Patton, Warren, Shoemate. NAY: None MOTION CARRIED.

BUSINESS ITEMS:

1. Consider approving the specifications for 30-foot transit buses to be purchased by invitation to bid (ITB) , authorizing the purchase of the transit buses and approving the purchase of two (2) ramp-equipped mini-vans from the Oklahoma State Purchasing Contract with funds from the "American Recovery and Reinvestment Bill of 2009". Exhibits: List of LATS Equipment Needs Submitted to the Oklahoma Department of Transportation. Transit Bus Specifications sent under separate cover.

Steve Sherrer, Lawton Area Transit Manager, stated that Congress is considering the passage of an economic stimulus package which includes money for transit agencies to be used for the purchase of capital equipment. There is no local match required. They do not know how much money they will get, but there is a time limit on how long they can hold that money before they actually obligate it. They are trying to get ahead and make sure they can obligate that money within the time period allowed, which may be between 90 and 180 days. With the approval of these specs, that would be one step they won't have to worry about once the funds are sent to the grantees.

Mitchell stated that they are looking at a different style of bus.

Sherrer stated the buses they use now are medium duty, seven year use for life buses and they have been running them for seven years now. The buses they are considering are a 30-foot low floor heavy duty transit bus that is rated for at least twelve years use for life.

Shoemate questioned if they are considering lowering rates since gas prices have gone down.

Sherrer stated not at this time.

MOVED by Drewry, SECOND by Burk to approve the specifications for 30-foot transit buses to be purchased by invitation to bid (ITB) , authorizing the purchase of the transit buses and approving the purchase of two (2) ramp-equipped mini-vans from the Oklahoma State Purchasing Contract with funds from the “American Recovery and Reinvestment Bill of 2009”. AYE: Drewry, Burk, Shanklin, Patton, Haywood, Warren, Shoemate, Hanna. NAY: None. MOTION CARRIED.

2. Consider approving Resolution No. 09-___authorizing the filing of a grant application for federal assistance, under Section 5309, Federal Transit Administration, approving the application for the “American Recovery and Reinvestment Bill of 2009” funding and authorizing the Chairman and Secretary to execute the same. Exhibits: Resolution No.09-__

Sherrer stated once the funding is distributed to the grantees, they will have to go through the standard grant application process. He stated the funding will be based on a formula that would likely be in the range of $1.4 million. There is a possibility they could get more. This resolution allows staff to file for a grant immediately.

MOVED by Burk, SECOND by Haywood to approve **Resolution 09-01** authorizing the filing of a grant application for federal assistance, under Section 5309, Federal Transit Administration, approving the application for the “American Recovery and Reinvestment Bill of 2009” funding and authorizing the Chairman and Secretary to execute the same. AYE: Burk, Shanklin, Patton, Haywood, Warren, Shoemate, Hanna, Drewry. NAY: None. MOTION CARRIED.

3. Consider approving Resolution Number 2009-___ acknowledging the appointment of Frank V. Jensen as Trust Attorney for the purposes of TEAM. Exhibits: Resolution Number 2009-__

Sherrer stated this is just a bookkeeping item for the purpose of TEAM, which is the grant administration program, to change from Mr. Vincent to Mr. Jensen as the acting attorney. He will still continue to pin grants and this won’t require any additional duties by Mr. Jensen.

MOVED by Shoemate, SECOND by Drewry to approve **Resolution 09-02** acknowledging the appointment of Frank V. Jensen as Trust Attorney for the purposes of TEAM. AYE: Shanklin, Patton, Haywood, Warren, Shoemate, Hanna, Drewry, Burk. NAY: None. MOTION CARRIED.

4. Consider approving the text and graphics of the proposed rear bus wraps submitted by State Farm Insurance agents Cheek, Forrest, Holcomb, Latting, Middick, Sanger, Scheid and Webb. Exhibits: Photos.

Sherrer stated this item approves a contract for advertising for the rear of the buses. This is for four separate buses, two agents on each bus. The fee is $300 a month and this would generate approximately $14,400 in revenue.

MOVED by Hanna, SECOND by Shoemate to approve the text and graphics of the proposed rear bus wraps submitted by State Farm Insurance agents Cheek, Forrest, Holcomb, Latting, Middick, Sanger, Scheid and Webb. AYE: Patton, Haywood, Warren, Shoemate, Hanna, Drewry, Burk, Shanklin. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:09 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

SECRETARY