

MINUTES  
CITY TRANSIT TRUST SPECIAL MEETING  
JANUARY 26, 2010 - 6:00 P.M.  
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:04 p.m. by Chairman John P. Purcell, Jr. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: James Hanna, Janice Drewry, Jay Burk, Robert Shanklin, Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: Bill Shoemate

ALSO PRESENT: Larry Mitchell, City Manager; Frank Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Ray Lacey, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF DECEMBER 15, 2009.

MOVED by Shanklin, SECOND by Haywood to approve the minutes of City Transit Trust meeting of December 15, 2009. AYE: Burk, Shanklin, Zarle, Haywood, Wells, Hanna, Drewry. NAY: None. MOTION CARRIED.

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BUSINESS ITEMS:

1. Consider approving Resolution No. 2010-\_\_ approving Amendment #1 to the Procurement Policy clarifying the purchasing provisions for State Contracts and other intergovernmental purchasing agreements as recommended by the Federal Transit Administration. Exhibits: Resolution No. 2010-01 with attached Amendment #1.

Steve Sherrer, Lawton Area Transit Manager, stated the FTA recommends using state contracts and other approved intergovernmental purchasing agreements to purchase goods and services provided that there is a price advantage to doing so and that they meet all of the certifications and assurances that are required. The current Transit Trust Procurement Policy that was created several years ago does not allow for staff to use intergovernmental purchasing agreements, so staff is recommending that the Transit Trust amend the current purchasing policy to allow them to use those intergovernmental purchasing agreements. This would save staff time involved in making purchases such as certain vehicles and equipment. There is a cost advantage because these companies actually get bulk pricing.

MOVED by Burk, SECOND by Haywood to approve **Resolution 2010-01** approving Amendment #1 to the Procurement Policy clarifying the purchasing provisions for State Contracts and other intergovernmental purchasing agreements as recommended by the Federal Transit Administration. AYE: Shanklin, Zarle, Haywood, Wells, Hanna, Drewry, Burk. NAY: None. MOTION CARRIED.

2. Consider approving Resolution No. 2010-\_\_ authorizing the Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council of Governments (HGAC) for the purpose of buying two (2) ADA equipped, 27-foot, low-floor Paratransit Buses and other equipment with funds from the American Recovery and Reinvestment Act of 2009 (ARRA), subject to the contract also being approved by the Attorney General of the State of Oklahoma. Exhibits: Resolution No. 2010-02. Agreement on file in City Clerk's office.

Sherrer stated the Trust previously approved the purchase of two paratransit vehicles which will be used to transport those passengers who are unable to get to the normal fixed route system because of a disability. He stated they are requesting to enter into an intergovernmental purchasing agreement with the Houston-Galveston Area Council of Governments which would allow letting them do the bidding.

Wells questioned if this was not approved by the Attorney General, would this automatically fall back to the original approval from the Transit Trust to purchase these vehicles.

Jensen stated the Attorney General's office is supposed to approve this if it meets all legal requirements. They have up to sixty days to approve or deny and if they don't take action on this in sixty days, it is deemed approved. If it is not approved, staff will probably challenge it.

MOVED by Haywood, SECOND by Burk to approve **Resolution No. 2010-02** authorizing the Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council of Governments (HGAC) for the purpose of buying two (2) ADA equipped, 27-foot, low-floor Paratransit Buses and other equipment with funds from the American Recovery and Reinvestment Act of 2009 (ARRA), subject to the contract also being approved by the Attorney General of the State of Oklahoma. AYE: Zarle, Haywood, Wells, Hanna Drewry, Burk, Shanklin. NAY: None. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:10 p.m. upon motion, second and roll call vote.

JOHN P. PURCELL, JR., CHAIRMAN

ATTEST:

SECRETARY