

MINUTES  
CITY TRANSIT TRUST SPECIAL MEETING  
JANUARY 25, 2011 - 6:00 P.M.  
WAYNE GILLEY CITY HALL COUNCIL CHAMBER

The meeting was called to order at 6:00 p.m. by Chairman Fred Fitch. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Bill Shoemate, Michael Tennis, Janice Drewry, Jay Burk, Robert Shanklin, Richard Zarle, Stanley Haywood, Doug Wells.

ABSENT: None.

ALSO PRESENT: Larry Mitchell, City Manager; Frank Jensen, City Attorney; Traci Hushbeck, City Clerk, COL Ray Lacey, Fort Sill Liaison.

CONSIDER APPROVAL OF MINUTES OF CITY TRANSIT TRUST MEETING OF DECEMBER 14, 2010.

MOVED by Drewry, SECOND by Burk to approve the minutes of City Transit Trust meeting of December 14, 2010. AYE: Tennis, Drewry, Burk, Shanklin, Zarle, Haywood, Wells, Shoemate. NAY: None. MOTION CARRIED.

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BUSINESS ITEMS:

1. Consider approving Resolution No. 2011-\_\_\_ authorizing the establishment of a Capital Reserve Fund for the purposes of providing the local share for vehicle replacement or other major capital purchases pre-approved by the City Transit Trust (CTT). Exhibits: Resolution 2011-\_\_\_

Steve Sherrer, Lawton Area Transit Manager, stated during the course of their daily operations, Lawton Area Transit System typically receives warranty reimbursement payments for parts, labor, insurance settlement checks for damages to vehicles, etc. Typically those revenues are deposited into their normal operations account. He is suggesting they establish a capital reserve account and use those reimbursements for local matches for capital expenses.

Wells questioned the amount of money they were talking about.

Sherrer stated it depends, over time it could be a significant amount.

Wells questioned if the money goes into a special fund, would they be requesting additional operating funds in their budget next year.

Sherrer stated no.

MOVED by Drewry, SECOND by Haywood to approve **Resolution No. 2011-01** authorizing the establishment of a Capital Reserve Fund for the purposes of providing the local share for vehicle replacement or other major capital purchases pre-approved by the City Transit Trust. AYE: Drewry, Burk, Shanklin, Zarle, Haywood, Wells, Shoemate, Tennis. NAY: None. MOTION CARRIED.

2. Consider approving an amended lease agreement between Terry K. Bell, 611 Properties, LLC, Lawton Transit Management, Inc., and the City of Lawton City Transit Trust for the property located at 609 SW Bishop Road to serve as the LATS administration and maintenance facility, and authorizing the Chairman and Secretary to execute the same. Exhibits: Amended Lease Agreement on file in City Clerk's Office

Sherrer stated in December of 2007 the Transit Trust entered into a lease with 611 Properties, LLC and Lawton Transit Management Incorporated for the expansion of their administration and maintenance facility. Since that time Mr. Bell has acquired title to that portion of the lease that was previously owned by 611 Properties. To accurately reflect the current ownership, the parties wish to clarify and modify the existing lease agreement and payments made pursuant to the December 2007 lease agreement.

MOVED by Haywood, SECOND by Zarle to approve an amended lease agreement between Terry K. Bell, 611 Properties, LLC, Lawton Transit Management, Inc., and the City of Lawton City Transit Trust. AYE: Burk, Shanklin, Zarle, Haywood, Wells, Shoemate, Tennis. NAY: None. ABSTAIN: Drewry. MOTION CARRIED.

There being no further business, the meeting adjourned at 6:06 p.m. upon motion, second and roll call vote.

FRED L. FITCH, CHAIRMAN

ATTEST:

TRACI L. HUSHBECK, SECRETARY