

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
December 21, 2017
City Hall 3rd Floor Conference Room
212 SW 9th St.
1:30 P.M.

The meeting was called to order by Pennie Wolfe at 1:30 p.m.

1. *ROLL CALL*

MEMBERS PRESENT:

Pennie Wolfe, P & R	Marlon Johnson, SWC
Candy Brown, Safety & Risk Officer	George Kroboth, SEWTP
Chew Allen, WWM	Wade Lewis, MPWTP
James Bearbow, Streets	Jeffery Mowry, Equipt Maint
Jim Bonnarens, P & R	Roy Rodrick, AW
George Farris, Drainage	Don Schaefer, Electronics
Bobby Finley, WD	

MEMBERS ABSENT:

Britt Hubbard, SSC*
Michael McCollum, Landfill**
Neal, Lyna**
Tate, Lindsay, Police Tech*

*excused ** unexcused

OTHERS PRESENT:

Cliff Haggemiller, Streets/Traffic
Superintendent

2. *MINUTES*

A. Approval of minutes of October 19, 2017
Motion by: Don Schaefer Second by: Jim Bonnarens
Ayes: All Nays: None Motion Carried.

3. *OLD BUSINESS*

None

4. *NEW BUSINESS*

A. Review An Accident/Injury Review Form Proposal:

Cliff Haggemiller presented his revised accident/injury report for the committee to review. He said this should be all the information needed on the one page. Haggemiller said this would go to the Vehicle Accident Review Board and the Injury Review Board. He said this isn't required to go to council for the changes and up to the Safety Committee to customize it and asked for any questions. Mowry said it was easy to fill out. Haggemiller said this will cut down on paperwork and you fill out only what applies to you. Bonnarens said there still needs to be a witness statement and a "last day worked" box. Haggemiller said the witness would still fill out a statement. Brown said it won't be difficult to determine the vehicle or injury because everything is covered on the form. Wolfe said the comments line needs to have more space because her director writes comments. She also asked everyone to take the form back with them and everyone would discuss the changes next month.

Haggemiller said this can be changed anytime. Brown said this form has Injury- City Council Policy 3-2 and Vehicle Damage -Admin Policy 3-12 on it so this may have to go before the council.

Bonnarens asked why the director can make recommendations because he feels the board should make the final decision on points. Schaefer said the director can change the board's decision. Kroboth said the directors don't know exactly what the employee does in the field.

Haggemiller told everyone that if they have any changes to contact Candy Brown.

5. *COMMUNICATION/DISCUSSION:*

None.

6. *ADJOURNMENT*

A. Motion to adjourn the meeting by: Bobby Finley Second by: Jeffery Mowry
Ayes: All Nays: None
Meeting was adjourned at 2:05 pm