

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
October 19, 2017
City Hall Public Meeting Room #3
212 SW 9th St.
1:30 P.M.

The meeting was called to order by Pennie Wolfe at 1:30 p.m.

1. *ROLL CALL*

MEMBERS PRESENT:

Pennie Wolfe, P & R	Bobby Finley, WD
Britt Hubbard, SSC	Marlon Johnson, SWC
Candy Brown, Safety & Risk Officer	Jeffery Mowry, Equipt Maint
Ray Armstrong for Chew Allen, WWM	Don Schaefer, Electronics
James Bearbow, Streets	
Jim Bonnarens, P & R	
Travis Espep, Safety Rep at-Large	
Joe Ramirez for George Farris, Drainage	

MEMBERS ABSENT:

George Kroboth, SEWTP*
Wade Lewis, MPWTP*
McCollum, Michael, Landfill**
Neal, Lyna**
Rodrick, Roy, AW*
Tate, Lindsay, Police Tech**

*excused

** unexcused

OTHERS PRESENT:

2. *MINUTES*

A. Approval of minutes of August 17, 2017

Motion by: Travis Estep Second by: Don Schaefer

Ayes: All Nays: None Motion Carried *Britt Hubbard arrived after minutes were voted on.

Motion Carried

3. *OLD BUSINESS*

None

4. *NEW BUSINESS*

A. Wellness Fair:

Wolfe gave everyone a handout on the “Ten Things to Know about Flu Shots”. She said that employees can get their flu shot at the Wellness Fair or at their pharmacy. She said the Wellness Fair is on October 26, from 9 am to 2 pm. Wolfe encouraged everyone to get their flu shot by the end of October or as soon as it becomes available. She said the shot can’t cause the flu because it isn’t a live virus.

B. Biometric Screening:

Brown encouraged everyone to schedule a screening with Catapult. She said only those employees who have City insurance can schedule an appointment. Wolfe said employees can set up an appointment for November 1st through November 3rd on the computer or call HR.

C. Keeping Records:

Wolfe said the worker’s comp claims are down. Brown said she needed reports during the time the computers were down. She said very few had kept a hard copy of their reports. Brown said everyone needs to keep a hard copy of reports for one and a half years.

5. *COMMUNICATION/DISCUSSION:*

Schaefer asked if the safety incentive awards will be pushed back. Brown said yes because she is unable to do them right now. Schaefer stated that if they go out in December then they will have the October date on them. Brown said then they won’t be for a year. Hubbard said JI needs to be aware of the roll back. Brown said he is aware of this. Hubbard said most employees use them right away and don’t save them.

Schaefer asked about the financial safety incentive award and if it will be back. Brown said that will probably not happen. She said the days off is money. Brown said she took a survey of other Oklahoma cities that are Lawton’s size and we are one of the last cities that still give out safety incentive awards.

Wolf asked if everyone was using the Aurora Pictures for safety videos. Hubbard said yes. He said even though the computers are down, he has his cell phone and plugs into the T.V. to make sure everyone can get on it.

6. *ADJOURNMENT*

A. Motion to adjourn the meeting by: Joe Ramirez Second by: Britt Hubbard

Ayes: All Nays: None

Meeting was adjourned at 2:08 pm