

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
November 17, 2016
City Hall 3rd Floor Conference Room
212 SW 9th St.
1:30 P.M.

The meeting was called to order by Britt Hubbard at 1:30 pm.

1. ROLL CALL

MEMBERS PRESENT:

Don Schaefer, Electronic Maint.	Glenn Hinton, Eng
Britt Hubbard, SSC	Marlon Johnson, SWC
Candy Brown, Safety/Risk Officer	George Kroboth, SEWTP
Chew Allen, WWC/M	Wade Lewis, MPWTP
James Bearbow, Streets	Justin Pitts for Michael McCollum, Landfill
Jim Bonnarens, Lakes	Lyna Neal, WWTP
George Farris, Drainage	Roy Rodrick, AW
Travis Estep, Safety Rep At-Large	Lindsay Tate, Police Tech
Bobby Finley, WD	Pennie Wolfe, P& R

MEMBERS ABSENT:

Jeffery Mowry, Equipt Maint**

*excused ** unexcused

OTHERS PRESENT:

None.

2. MINUTES

A. Approval of minutes of October 20, 2016

Motion by: George Kroboth Second by: Don Schaefer

Ayes: All Abstain: Travis Estep Nays: None Motion Carried

3. OLD BUSINESS

None

4. *NEW BUSINESS*

A. Elect New Chair for Committee:

Brown asked for Chair nominees. The nominees for GESC Chair is Penny Wolfe, Travis Estep and Marlon Johnson. The ballots were passed out and everyone wrote in their vote. The majority votes are for Pennie Wolfe. Britt Hubbard volunteered to be Vice Chair.

5. *COMMUNICATION/DISCUSSION:*

Hubbard talked about safety incentive. He asked everyone what they would like to do for the safety incentive program and how to keep the employees and their work area safe. Kroboth asked if the current incentive program needs to be fixed. He said that employees wish to have the checks back again but he prefers the day off. Schaefer agreed that the current safety incentives program doesn't need to be changed. Johnson said there is a problem with the new proposal of a peer incentive because one person can mess it up for the whole group. Brown said there will be a subcommittee formed to decide what the new safety incentive program will include and they will bring it before the General Employee Safety Committee and then the EAC. Hubbard asked who would be on this subcommittee. Brown said just the safety reps.

Several suggestions were made: change the half day off to a full day off, print off the safety incentive sheet so employees can turn it in, don't give out pins and save the paper, and e-mail the certificates so employees can print them if they choose.

Brown asked if everyone got the e-mail about the January 19th meeting. She said this will count as a regular meeting and the safety reps are required to attend. Brown said this will be our first regional AMSC meeting and will be quarterly.

Wolfe asked if everyone could get a report on the injuries for the general employees. Brown said she sends out an OSHA 300 report annually to the directors and divisions. She said the division has to post the report by April. Hubbard asked if the safety reps could get the minutes of the Vehicle Accident Review Board and Injury Review Board.

Schaffer reminded everyone about the HazCom/BBP classes offered. He said the last class will be November 29th.

Hubbard reminded everyone to take advantage of the safety videos the City offers. Brown said not very many divisions have been using these. Hubbard said there are thousands of videos and new. He said a group can watch them on a laptop and encouraged everyone to use this service. Estep asked how to get these videos. Brown said he could go to the link; search a video; watch the preview to see if that is the one he chooses and then e-mail Candy Brown.

Lewis said it is easier for the plants to attend classes now because they are offered at more times and at the City Hall ballroom. He said there are less accidents.

Hinton asked about the supervisor's signature on reports. Hubbard said it is the employee's supervisor who signs the vehicle/injury reports.

6. *ADJOURNMENT*

A. Motion to adjourn the meeting by: Wade Lewis Second by: Travis Estep

Ayes: All Nays: None

Meeting was adjourned at 2:23 pm