

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
September 21, 2023
City Hall – Banquet Room
212 SW 9th Street
1:30 P.M.

The meeting was called to order at 1:30pm by Chairman John Breit.

1. Roll Call

Members Present:

John Breit – Chairman, Drainage Maintenance
Carl Grey – SEWTP
Jim Bonnarens – Lakes
Jason Mansel – Solid Waste Collection
Lindsay Tate – Police Tech Services
Melissa Zermeno – Streets
Sir Allen, Wastewater Maintenance
George Kroboth – SE Water Treatment Plant
Andrea Flowers – Finance
Ashley Glaze-Lyle – Emergency Communications
Thilo Cole – Utility Services
Taylor Orosky – Animal Welfare

Members Absent:

James Peck – Electronic Maintenance **
Michael Glaze-Lyle – Park Maintenance *
Taylor Orosky Animal Welfare **
Abel Luna – Equipment Maintenance**
Zacarias Diaz De Leon- Water Distribution**

*excused **unexcused

Others Present:

Candy Brown, Deputy Human Resources Director
Cynthia Cornish, Human Resources

2. Minutes

A. Approval August 17, 2023 Minutes.

Motion to approve minutes by Breit with a second by Tate, with the exception of Members Absent, Melissa Zermeno showed as absent; however, she was present and arrived after the meeting was called to order and roll was called.

AYES: All

No's - None

Motion carried.

3. Old Business

A. Discuss and elect new Vice chair – Take action as needed.

Andrea Flowers volunteered to be Vice Chair

Ayes: Allen, Bonnarens, Breit, Cole, Mansel, Kroboth, Tate, Zermeno, Gray, A. Glaze-Lyle.

No's: None

NEW BUSINESS:

A. Open Discussion on Safety Slide Presentation:

Chairman passed out the copies of the safety slide presentation and asked if there were any questions.

Chew asked who the point of contact was to report accidents to now.

Brown replied until further notice they can contact Angela, Lisa or herself; however, they should contact her for any accidents after hours.

Brown explained that on the 2nd page that it is just a perspective, everyone's perspective is different and that is why someone who witnesses a accident may have a different perspective then the person involved in the accident.

On the 3rd page of the root Brown that most will focus on the top of the weed instead of deep inside. Chairman compared it to the purchase of a cheaper part vs a better more expensive part, it is not always safe even though it is cheaper.

Mansel stated they should have only one person take care of the accidents.

Bonnarens asked why a employee that is involved in a accident that the employee was rear ended, why they have to take a drug test. This is a waste of city money.

Brown replied this is part of city policy and past practice.

Chairman reminded everyone to neve rush through an investigation, always take your time.

B. Open discussion on recent safety related items.

Chairman stated he had a question about 52nd st. It is a narrow work zone; shouldn't they have detoured traffic around the work zone. When they were getting ready for the asphalt crew, they were working in the center lane, and there's barely enough room for the 2 straight lane and turn lane, between 52nd and Euclid and Columbia. Wanted to know why they didn't detour from Euclid over one block, went down 54th st to Columbia then come back over and close it to all but local traffic.

Zermeno replied she will need to make a note of it and pass to Devo or Cliff Martin could be the one to answer that question.

Chairman would like that brought up to them and tasked Zermeno as the safety representative to let him know.

Training Safety Video's

Mansel asked about the Vector training videos that are on the new system if they are safety training video's.

Brown replied they are not, those are developmental.

Mansel asked if everyone had to watch those in addition to the safety ones.

Brown replied they did, it was a directive from the City Manager's office and HR Director, Craig Akard had sent an email out to everyone.

Mansel asked what happens if you do not complete the developmental training.

Brown replied anytime you do not comply, you could very well be looking at disciplinary action. The directive came from the City Manager's office and email sent by HR Director. All employees by December 31st must have viewed the Customer Service and Diversity training, you will get a email sent out to you sometime next month that will include training for Hazcom and

Bloodborne Pathogens, that is safety training and that will give you requirement for the next quarter.

Kroboth asked about the training for this quarter.

Brown replied that the training that is out there now is developmental training not safety. If you will go into Vector they do have safety in their catalog

Kroboth asked how do the safety reps assign safety training if they do not have the ability to go onto vector and assign to employees under him that need it.

Brown replied eventually at some point your Director or Supervisor will get with and they will designate who they will select as a training, but until that point you will need to facilitate training to your groups as you always have.

Breit stated he uses you tube videos.

Mansel asked if they can do it in a group session for those employees who do not have a computer.

Brown replied you can do it as a group, but someone (instructor or trainer) is going to have to give each one of the individuals credit and everyone is going to have to take the test in Vector regardless.

Brown stated they have not been given the "thumbs up" but are working with IT who has a training room with several computers and that ideally if moved over here could potentially somewhere you could go as a group and do it all together.

Brown stated on top of the safety training you now have to do developmental training as well. Once you have full access to Vector will you have a huge catalog, but we are still in implementation right now.

Kroboth stated you have to read every part of the video and then have to take a test during and then at the end.

Brown stated once we have the full catalog and everything is available we are going to be getting with department directors and they are going to be getting with department supervisors or whoever they want to be that dept trainer.

Kroboth asked if there were any new check out videos available at HR

Brown replied, no that we spent the money on the new Vector system.

Kroboth stated his computer at work will not let his system log into you tube.

Chairman asked if he was doing from the initial boot or from the system.

Kroboth stated the system.

Grey suggested going to google.

Grey asked about raspatory protection, where do they go and policy.

Brown replied you have to go to Center for Occupational Health and has to be scheduled with Dr. Meek. There is a form that the employee will have to complete, because he will have to make an assessment as to weather or not they are fit to wear a respirator. We have our own forms that is attached to the policy, if not she can send to you.

4. Adjournment

Motion by Kroboth to adjourn, second by Grey.

Meeting adjourned at 2:24

Next meeting scheduled for October 19, 2023.