

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
July 20, 2023
City Hall – Banquet Room
212 SW 9th Street
1:30 P.M.

The meeting was called to order at 1:30pm by Chairman John Breit.

1. Roll Call

Members Present:

John Breit – Chairman, Drainage Maintenance
Candy Brown – Human Resources
Jim Bonnarens – Lakes
Jason Mansel – Solid Waste Collection
Sir Allen, Wastewater Maintenance
George Kroboth – SE Water Treatment Plant
Melissa Zermeno – Streets
Abel Luna – Equipment Maintenance
Alanna Wheeler – Emergency Communications
Lindsay Tate – Police Tech Services
Zacarias Diaz De Leon- Water Distribution
Andrea Flowers – Finance
Antonio Hopson – Parks & Rec Park Maint

Members Absent:

Jason Mansel – Solid Waste Collection **
Ashley Glaze-Lyle – Emergency Communications*
Michael Glaze-Lyle – Parks & Rec Park Maint*
James Peck – Electronic Maintenance **
Carl Grey – SEWTP **
Taylor Orosky – Animal Welfare**
Lindsay Tate – Police Tech Services*
Thilo Cole – Utility Services **

*excused **unexcused

Others Present:
Cynthia Cornish, Human Resources

2. Minutes

A. Approval June 15, 2023 Minutes.

Motion to approve minutes by Bonnarens with a second by Zermeno

AYES: All

No's - None

Motion carried.

3. New Business

A. Discuss and elect new Vice chair – Take action as needed - TABLED

Kroboth suggested to table this items and revisit at the next meeting when more members are in attendance.

B. Discuss proper procedures/guidelines to follow after an accident:

Alanna Wheeler reminded everyone that you should always call 911 first after an accident has occurred. No one should ever drive their self to the hospital. You always want to make sure you call 911 direct and not the non-emergency number.

Chairman stated whenever it is a life threatening emergency you should always call 911 first.

Kroboth suggested having cards with the steps to take in case of Emergency like you do for heat related incidents.

Brown replied that was a good idea.

Brown stated on the injury reports you do not have to have all the signatures to send to HR, but have to have them to file a claim, send what you have even if it is just the employees statement.

Chairman asked about changing the policy, would like to scan and send to candy

and emailed to Directors.

Brown replied that the policy is currently in review and will look at Chairmans suggestion in the revision.

C. Open discussion on recent safety related items:

Chairman stated he wanted to make sure everyone has their guys up to date on heat exhaustion.

Brown stated there was some complications on importing the data into the new training software and they hope to be on schedule for August for the training.

Kroboth asked if everyone will have their own access?

Brown replied they would.

Kroboth asked about the safety book contract.

Brown replied that Justine stated there was an increase in prices when the contract went out, but Candy will let you know via email about the contract.

4. Adjournment

Motion by Kroboth to adjourn, second by Hopson

Meeting adjourned at 1:57

Next meeting scheduled for August 17. 2023