

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
July 19, 2018
City Hall – Banquet Hall
212 SW 9th Street
1:30 P.M.

The meeting was called to order by Chair Britt Hubbard at 1:40 p.m.

1. ROLL CALL

MEMBERS PRESENT:

James Bearbow, Streets	Marlon Johnson, SWC (after minutes approved)
Jim Bonnarens, P&R	George Kroboth, SEWTP
Candy Brown, Safety & Risk Officer	Wade Lewis, MPWTP
George Farris, Drainage	Jeffery Mowry, Equipt Maint
Bobby Finley, WD	Roy Rodrick, AW
Glen Hinton for Chew Allen, WWM/WWC	Don Schaefer, Electronics
Britt Hubbard, SSC	

MEMBERS ABSENT:

Shereyl Grubbs, Parks & Rec**
Michael McCollum, Landfill**
Lyna Neal, WWTP*
Lindsay Tate, Police Tech**

*excused ** unexcused

OTHERS PRESENT:

2. MINUTES

A. Approval of minutes of June 21, 2018
Motion by: James Bearvow Second by: Don Schaefer
Ayes: All Nays: None Motion Carried.

3. OLD BUSINESS

None

4. NEW BUSINESS

A. Accident Investigation For Everyone Video

Members watched a video on accident investigations. Hubbard followed up with adding take pictures. Need an overall view of what happened. Include pictures of person's injuries. Take pictures before cleaned up, changed or cleared up.

B. Poesh Inspection

Walk through inspection went well. No findings at Water Distribution and Solid Waste Collection. Streets – grinder did not have a guard and an extinguisher was out of date. Equipment Maintenance – grinders off on measurement, oxygen cylinder was by flammables, not secured along wall. Oil change station – one of the eye wash handles didn't work and a soap bottle was not labeled.

Surprise site inspections coming up. There is nothing to prepare for. Practice safety procedures at all times. It will be during a two week period beginning July 26th. Inspector is interested in trenching and shoring. Double check fire extinguishers. If out of date, tag out of service. This is not a consult and could be assessed fines. Employees should not ask the inspector questions.

5. **COMMUNICATION/DISCUSSION:**

Hubbard mentioned there is an OSHA app – Heat Index. Tells you current temperature, heat index and safety precautions. Employees are offered 5 minutes to cool off in the summer and 5 minutes to heat up in the winter.

6. **ADJOURNMENT**

A. Motion to adjourn the meeting by: Wade Lewis Second by: George Kroboth
Ayes: All Nays: None
Meeting was adjourned at 2:30 pm