

**Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
June 16th, 2022
City Hall – Banquet Room
212 SW 9th Street
1:30 P.M.**

The meeting was called to order at 1:30pm by Chairman Breit.

1. Roll Call

Members Present:

John Breit – Chairman, Drainage Maintenance
Candy Brown, Human Resources
Sir Allen, Wastewater Maintenance
Jim Bonnnarens, Lakes
Thilo Cole, Utility Services
Jason Mansel, Solid Waste Collection
George Kroboth, SE Water Treatment Plant
Wade Lewis, SE Water Treatment Plant
Brandon Pedigo, Equipment Maintenance
Michael Glaze Lyle, Landscape Maintenance
Melissa Zermeno, Streets
Ashley Glaze-Lyle, Emergency Communications
Carl Grey, SE Water Treatment Plant
James McLaughlin, Wastewater Treatment Plant

Members Absent:

Antonio Hopson, Parks & Rec Park Maintenance*
Spencer Mullins, Cemetery**
James Peck, Electronic Maintenance**
James Hancock, Animal Welfare*
Lindsay Tate, Police Tech Services*

*excused **unexcused

Others Present:

Katherine Rostetter, Admin Asst II, HR
Jeremy Dilbeck, Wastewater Treatment Plant (in place of former member Ruben Brown)

2. Minutes

A. Approval April 21, 2022 Minutes.

Motion to approve minutes by Grey with a second by Lewis.

AYES: All – NAYS: None

Motion carried.

3. New Business

Safety Training

Breit discusses the importance of everyone in the field being certified or at the very least a few on each crew being certified. Grey poses the point of not forgetting the shift crews as well. Dilbeck questions if there is an AED in each building. Brown says there is in the corrections buildings but that is it.

PPE Training

Breit mentioned an employee on IRB cut their hand while not wearing gloves and reminded everyone to make sure to wear gloves. Lewis states each truck should have the proper PPE not just each crew. Brown stated an employee has the right to refuse to do a task if the proper PPE isn't available. Lewis questioned what the proper steps are for an employee to refuse the task when the proper PPE isn't available. Brown stated you can call her on site.

SOP

Brown says SOPs should be reviewed annually. Grey stated having more than one set of eyes reviewing the SOP is good to notice things that we have missed. Brown mentioned Hazardous Assessment forms need to be updated for this year, then question when the board members would like the assessments to be due. Allen suggested September 1st. Brown confirmed they would be due on September 1st.

SUN & HEAT EXPOSURE

Brown referenced the handout that went over sun & heat exposure and urged the members to make sure they are insuring their job sites are keeping in mind the rising temperatures. Breit stated to make sure every job site had plenty of water.

4. Adjournment

Motion by Lewis with a second by Zermeno to adjourn. All Ayes

Meeting adjourned at 2:10pm.

Next meeting scheduled 07/21/22.