# City of Lawton

## CIP Advisory Committee

## Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

**Monday, July 28, 2025** | **1:30 PM** | **Lawton City Hall 3rd Floor Conference Room**

## Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Committee may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Committee may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Committee may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

## Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

## Business Items

1. Receive a report from the City Manager's Office regarding the purpose and scope of the CIP Advisory Committee.
2. Receive a report from the Engineering Department on the top five CIP projects.
3. Receive a report from the Public Utilities Department on the top five CIP projects.
4. Receive a report from the Public Works Department on the top five CIP projects.
5. Receive a report from the Community Enrichment Department on the top five CIP projects.
6. Consider accepting the Financial Statements Report for the CIP fund.

## Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

# *Division 2-3-11 Capital Improvement Program Advisory Committee*

## 2-3-11-370 Created—Duties.

A citizens capital improvement program advisory committee is created to monitor the progress of engineering, award of contracts, acquisition of right-of-way, construction progress, and all other aspects of accomplishing each project in accordance with the approved city's capital improvements program and the priorities established by the city council. The purpose of the committee is to build public trust through a transparent process that allows citizens to observe how Capital Improvement Program (CIP) dollars are allocated and spent.

(96-19, Added, 04/09/1996)

(Ord. No.23-03, § 1, 1-24-2023)

## 2-3-11-371 Members—Term of office.

A. The committee shall consist of ten (10) members to be appointed as follows: two (2) at-large members nominated by the mayor and one member nominated by each councilmember from their respective wards. Concerning the two (2) at-large members nominated by the mayor, one will be an attorney that is licensed to practice law in the state and the other will be a certified public accountant (CPA).

B. The term of office of each member shall be for a three-year term provided that the members in the committee continue to serve until the member's term expires or the member resigns. Members appointed to fill a vacant position on the committee, will complete only the remainder of the term that has not been completed at the time of appointment. Replacement members will be appointed by the same appointing authority who appointed their predecessor in office.

C. The committee shall establish its own rules of procedures and elect its own chairperson. The committee shall follow and comply with the requirements of the Oklahoma Open Meetings Act.

D. The director of finance or their designee shall submit a report, to the city council annually. The report shall include, as a minimum, the name, status, progress and expenditures of each project as of the time the report was prepared. Additionally, as part of the annual report the city's auditor will review CIP expenditures and provide comments on whether funds appear to be expended in accordance with the purpose of the CIP program. The report will also include a discussion led by the chairperson of the committee on whether projects are compliant with the overall purpose of the program. The finance director or their designee will be responsible for ensuring that this report is placed on the agenda of a regular city council meeting no later than 30 of November each calendar year.

E. The committee shall be provided professional and administrative staff support as may be deemed appropriate by the city manager.

(96-19, Added, 04/09/1996)

(Ord. No.23-03, § 2, 1-24-2023)

## 2-3-11-372 Participating alternate members.

A. Three (3) "at large" participating alternate members shall be selected from the city clerk's office, the city manager's office, the city council, or the mayor. The mayor will serve in a non-voting capacity but will still count towards a quorum. There will be no nomination or confirmation required for these positions. Any employee from the city clerk's office, any employee from the city manager's office, or any city councilmember can serve as an alternate when needed. If it appears that the committee will not have enough members to achieve a quorum, the chairperson may call on one, two (2), or all three (3) alternate members to achieve a quorum and fill in for the missing members for that meeting.

B. When called on to fill in for an absent regular member, participating alternate members will have all the same duties and powers as regular members, including participation in discussions and voting. If the mayor is called on to act as an alternate member, he/she will not vote on items, but can participate in discussion, and will count towards establishing a quorum. Alternate members will be subject to all committee by-laws, rules, and governing city Code sections.

C. Alternate members should be called on by the chairperson to fill in for a missing regular member in order, beginning with the most senior alternate member, without an alternate member serving again until all alternate members have served at a meeting. Once all alternate members have served at a meeting the order will reset. Seniority will be established as follows: A representative from the city clerk's office shall be the most senior member; a representative from the city manager's office shall be the second most senior member; a representative from the city council or the mayor in a non-voting position will be the third most senior member. If multiple alternate members are selected from the same office, seniority will be based on years of service.

D. Alternate members shall abide by the terms of this section as well as any by-laws or other rules adopted by the committee.

E. Alternate member shall serve their terms as follows: Alternate members from the city clerk's office and the city manager's office will serve for the term of their employment. City council members will serve concurrent to their council term.

Ord. No. 24-049, § 1, 6-25-2024)

CIP Projects

# Engineering Department

# Agenda

1. PR2309 Elmer Thomas Park Aquatic Center
2. EN2108P1 McMahon Auditorium Renovation & Addition
3. EN2104 US-62 Interchange at Goodyear Boulevard
4. PR2308 Elmer Thomas Park Amphitheater & Boardwalk
5. EN2112 Rehabilitation of Cache Rd Wolf Creek Bridges M09-1 & M09-2

# 1 PR2309-Elmer Thomas Park Aquatic Center

## Scheduled Grand Opening: 08/11/2025

- Bath House/Shower Facilities
- Shower/Changing Facilities
- Concession Area
- Lap Lanes, Lazy River
- 19’ Main Pool
- 13’ Diving Tank
- 1m and 3m Diving Boards
- Family Slide/Tube Slide
- Adult Lounge Pool

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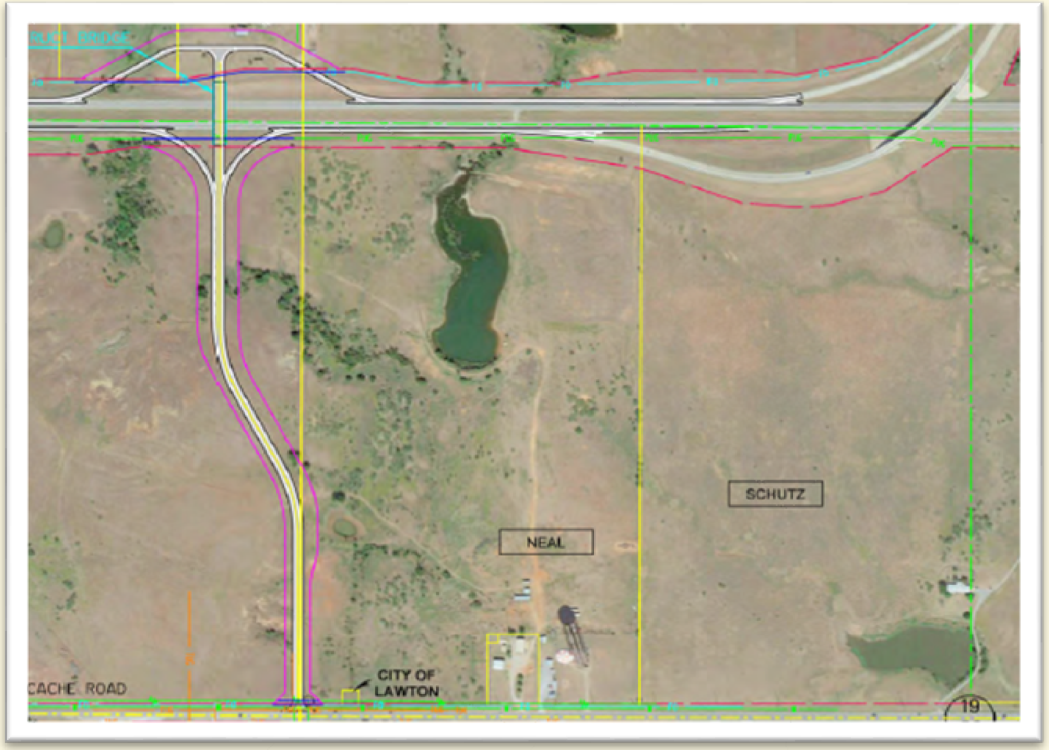
# 2 McMahon Auditorium Renovation & Addition


- Renovations to 13,500 SF of existing space
  - Ground Floor
  - Mezzanine
  - Balcony Levels

- Addition of 4,800 SF on East side
  - New Elevator
  - New HVAC
  - Restroom additions

# 3 EN2104 US-62 Interchange at Goodyear Boulevard

- Shared ODOT project.
- Street reconstruction of approx. 0.6-mile extension of Goodyear Blvd with 4 ramps to US-62.
- 1 mile improvements along US-62.



# PR2308-Elmer Thomas Park Amphitheater & Boardwalk

4

- **New Amphitheater adjacent to the playground.**
- **Covered stage area and boardwalk along the south shore of Lake Helen.**

# 5 EN2112 Rehabilitation of Cache Rd Wolf Creek Bridges M09-1 & M09-2

**Rehabilitation to include repairing expansion joints, replacement of bearing assemblies, specialized removal of lead-based paint, repainting and riprap.**

# Thank you

**Mike Jones, Director**

**Michael.jones@lawtonok.gov**

**Engineering**

## CIP Projects

# Public Utilities

# Agenda

1. **WWTP Improvements Phase I PU2103** — All Wards
2. **Ellsworth Spillway Rehabilitation PU2312** — All Wards
3. **Map 9 Waterline Replacement PU2308** — Ward 1
4. **2024 CIPP Liner PU2419** — Wards 1, 2, & 6
5. **SEWTP Dewatering Facility PU2414** — All Wards

# 1 Wastewater Treatment Plant Improvements Phase I - PU2103

All Wards

This project includes replacement of the administration building, influent pump station, grit removal system, trickling filter mechanisms, electrical conduit duct bank, electrical switchgear, automatic transfer switch for standby power, primary effluent pumps, polymer feed system, four aeration blowers, and several additional upgrades.

- Status: Substantial Completion has been met. Closeout items expected to be complete by October 2025.
- Project Cost: $85,345,473.58 (CWSRF $47mil &72mil loans)
- WWTP Phase II design plans have completed the 90% review phase.

# 2 Ellsworth Spillway Rehabilitation - PU2312

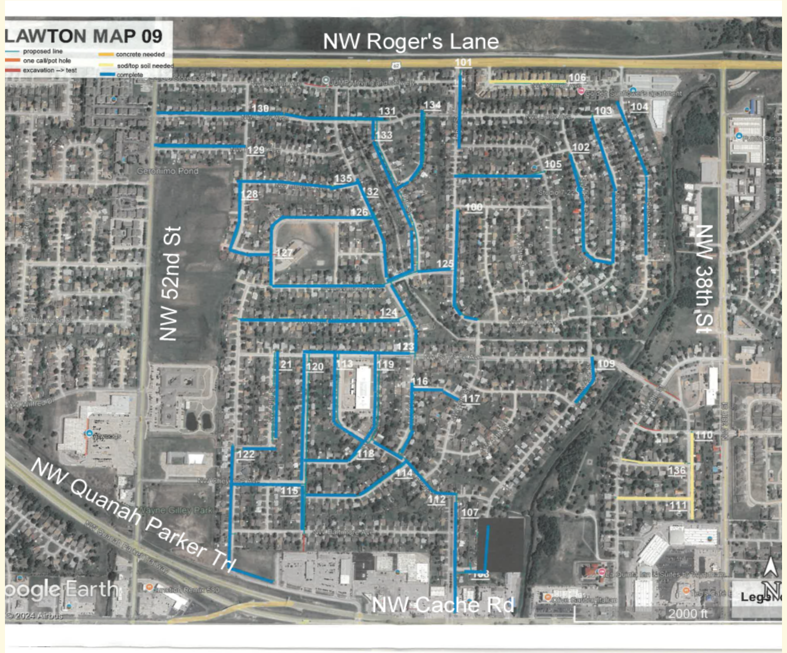
**All Wards**

**Heavy rainfall events in 2015 caused extensive damage to the spillway. Repairs are needed to restore the spillway to pre-damage condition and functionality.**

- **Status: Construction Notice to Proceed was June 1, 2025. Early stages of construction is currently underway.**
- **Total Project Cost: $46,410,000 ($11,925,251 in Grant Funds; CWSRF $39mil Loan)**

# Map 9 Waterline Replacement - PU2308

## - Water Line Replacement Project -




**Replacement of high-maintenance waterlines throughout Map 9 located north of Cache Rd, south of Roger's Lane and west of NW 38th St, east of NW 52nd St.**

**Ward 1**

- **Status: Work is 95% complete. Final completion expected August 2025.**
- **Total Project Cost: $14,177,260 (DWSRF $30mil loan)**

**Due to the efforts of this and other Water Line Replacement Projects, the number of water main breaks has decreased from 835 in FY24 to 384 for FY25.**

# 4 2024 CIPP Liner Project – PU2419
## - High Maintenance Sewer Design Project -

**Wards 1, 2, & 6**


**This project consists of rehabilitation of high-maintenance sewer lines throughout the city using the cured-in-place-pipe liner method to prolong the use of sewer mains without full replacement.**

- **Status: Contractor is finishing preparation and starting construction. Expected completion is March 2026.**
- **Project Cost: $3,379,161 (CWSRF $30mil loan)**

# 5 SEWTP Dewatering Facility - PU2414
## - Alternate Water Supply Project -

All Wards

This project adds the necessary facilities for solids processing at the Southeast Water Treatment Plant. The newly constructed treatment process will have the capacity to treat residuals from the existing treatment train as well as future planned expansions to the SEWTP.

- Status: This project has completed the design phase and will move to the bidding phase, pending Council approval, in August 2025.
- Project Cost: Estimated at $14 mil, $7.125 mil in grant funds have been obtained through ARPA and the EPA

# Thank you

**Public Utilities Department**

**Rusty Whisenhunt, Director**

**For Further Inquiries:**
**Kella Bertoch, Administrative Assistant**
**Michaela.Bertoch@lawtonok.gov**

CIP Projects

# Public Works

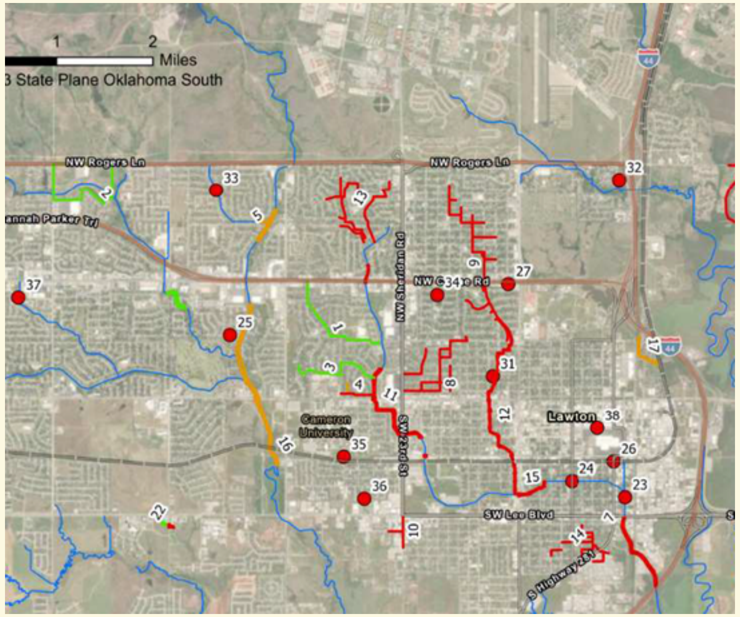
# Agenda

1. Landfill Expansion
2. Stormwater Master Plan
3. Road Maintenance
4. Traffic Signal Upgrades
5. Storm Siren Upgrades

# 1 Landfill Expansion

- Not funded in FY2026
- Upcoming Work
  - In-service expected fall of 2025
- Work remaining
  - Additional land purchases

# 2 Stormwater Master Plan




- **Next meeting – September 2025**
  - **Discuss mitigation costs for top 25 problem areas**

# 3 Road Maintenance

- **Not funded in FY2026**
- **Crack Sealing occurred in FY2024**

# 4 Traffic Signal Upgrades

- **Not funded in FY2026**
- **No progress started**

# 5 Storm Siren Upgrades


- Not funded in FY2026
- No progress started

# Thank you

**Michael Watrous**

**Michael.Watrous@lawtonok.gov**

**Public Works**

## CIP Projects

# Community Enrichment Department

# Agenda

1. PR2102 Youth Sports Complex
2. PR2308 Boardwalk & Amphitheater
3. PR2309 Aquatics Center
4. PR2313 Park Improvements
5. PR2404 Lake Improvements

# 1 PR2102 Youth Sports Complex

**Information to be provided by LYSA**

- **Conceptual drawings**
- **Timeline**
- **Services offered**

# 2 PR2308 Boardwalk & Amphitheater


## CONCEPTUAL SCHEDULE

| | |
|---|---|
| FREEDOM FESTIVAL OPENING | JUNE 2027 |
| SUBSTANTIAL COMPLETION | AT THE END OF JUNE 2027 |
| ANTICIPATED CONST. DURATION | DECEMBER 2025 - JUNE 2027 (19 MONTHS) |
| REVIEW BIDS AND AWARD | NOVEMBER 2025 (1 MONTH) |
| BIDDING | OCTOBER 2025 (1 MONTH) |
| PERMITTING | SEPTEMBER 2025 (1 MONTHS) |
| DESIGN AND CONTRACT DOCUMENTS | FEBRUARY 2025 - AUGUST 2025 (7 MONTHS) |

- *SURVEY & SITE DISCOVERY*
- *AWAITING CONFIRMATION OF SUBCONSULTANTS' TIMELINE*

# 3 PR2309 Aquatics Center


**Scheduled Grand Opening: 08/11/2025**

- Bath House/Shower Facilities
- Shower/Changing Facilities
- Concession Area
- Lap Lanes, Lazy River
- 19' Main Pool
- 13' Diving Tank
- 1m and 3m Diving Boards
- Family Slide/Tube Slide
- Adult Lounge Pool

# 4 PR2313 Park Improvements

**13 Completed Upgrades:**

- Eva McNally (8)
- Fred Bentley (3)
- George Lee (7)
- Gray Warr (6)
- Hunter Hills (6)
- McMahon (7)
- MacArthur (4)
- Panther (2)
- Skyline (4)
- Union (5)
- Wayne Gilley (1)
- Prairie Park
- Willow Creek

**Upcoming:** Greer/Kidzone, Lee West, Mocine, Gooch Acres, 35th Division

# 5 PR2404 Lake Improvements

New leveled land for dry stall installation (above)

Robinson's Landing - Old dry stalls (below)

**Completed Upgrades:**

- New 4yd dumpsters for both lakes
- SHS & RL Restroom roofs
- SHS restroom hot water heater
- RL dry stall (in progress)
- East Campground restroom (in progress)

**Proposed Upgrades:**

- SHS paving
- SHS retaining wall stabilization
- SHS lift station
- RR roof repairs
- RR dry stall

| Project Code | Fund Account | Project Budget | Spent | Remaining |
|---|---|---|---|---|
| PR2102 Youth Sports Complex | 4400000-52090 | $ 8,000,000.00 | $ 875,500.00 | $ 7,125,500.00 |
| PR2308 Boardwalk & Amphitheater | 1006001-53020 | $ 2,203.874.00 | $ 2,203.874.00<br>Encumbered PO# 22504838 | $ 0 |
| PR2309 Aquatics Center | 4400000-54120 | $ 20,855,834.00 | $ 13,722,407.82 | $ 7,133,426.18 |
| PR2313 Park Improvements | 4400000-54120 | $ 8,386,811.52 | $ 940,257.13 | $ 7,446,554.39 |
| PR2404 Lake Improvements | 1005006-53020 | $ 88,211.41 | $ 55,215.65 | $ 32,995.76 |

# Thank you

from the

## Community Enrichment Department

**Larry Parks**

**larry.parks@lawtonok.gov**

**Director**

**Charlotte Brown**

**charlotte.brown@lawtonok.gov**

**Deputy Director**

**Kelvin Ingram**

**kelvin.ingram@lawtonok.gov**

**Deputy Director, Parks & Recreation**

# BALANCE SHEET FOR 2025 12

| FUND: 440 2019 Capital Improvement | | | NET CHANGE FOR PERIOD | ACCOUNT BALANCE |
|---|---|---|---|---|
| ASSETS | | | | |
| 440 | 10000 | Pooled Cash | 5,859,273.50 | 18,504,522.67 |
| 440 | 11020 | Money Market Funds | .00 | 272,805.00 |
| 440 | 11025 | Net Appreciation in Fair Value | .00 | 41,614.70 |
| 440 | 13000 | Accounts Receivable | -500.00 | 1,041,280.32 |
| 440 | 13050 | Interest Receivable | .00 | 11,876.02 |
| 440 | 13055 | Taxes Receivable | .00 | 2,528,254.84 |
| 440 | 16000 | Funds in Transit | 409,115.43 | -240,884.57 |
| | TOTAL ASSETS | | 6,267,888.93 | 22,159,468.98 |
| LIABILITIES | | | | |
| 440 | 22000 | Accounts Payable | 2,970,626.75 | -8,333,226.20 |
| 440 | 22030 | Retainage Payable | .00 | -1,212,650.92 |
| 440 | 24001 | Due to/from Fed Govt | .00 | 200,000.00 |
| | TOTAL LIABILITIES | | 2,970,626.75 | -9,345,877.12 |
| FUND BALANCE | | | | |
| 440 | 30000 | Fund Balance | .00 | -2,757,892.40 |
| 440 | 30005 | Encumbrances | -22,733,971.13 | 10,904,116.72 |
| 440 | 39000 | Expenditures | 3,682,289.91 | 100,136,758.41 |
| 440 | 39001 | Revenues | -12,920,805.59 | -110,192,457.87 |
| 440 | 39100 | Budgetary FB Unreserved | 12,136,493.00 | 106,837,656.11 |
| 440 | 39101 | Appropriations | -12,136,493.00 | -210,634,506.11 |
| 440 | 39102 | Estimated Revenue | .00 | 103,796,850.00 |
| 440 | 39200 | Budgetary FB Reserved 4 Enc | 22,733,971.13 | -10,904,116.72 |
| | TOTAL FUND BALANCE | | -9,238,515.68 | -12,813,591.86 |
| TOTAL LIABILITIES + FUND BALANCE | | | -6,267,888.93 | -22,159,468.98 |

** END OF REPORT - Generated by Kristin Huntley **

Report generated: 07/18/2025 12:27
User: Kristin.Huntley
Program ID: glbalsht

# Income Statement

Period: 1 to 12

| | 2023 | 2024 | 2025 |
|---|---|---|---|
| Revenue | $30,271,697.78 | $54,611,709.04 | $110,192,457.87 |
| 4400000 - 2019 Capital Improvement | $30,271,697.78 | $54,611,709.04 | $110,192,457.87 |
| 40071 - 2.125% Sales Tax | $26,350,130.72 | $31,128,869.93 | $30,042,154.97 |
| 47000 - Federal Grant | $0.00 | $222,672.79 | $49,613.99 |
| 47005 - State Grant | $0.00 | $1,625,989.49 | $3,349,010.51 |
| 48000 - Miscellaneous Revenue | $16,579.91 | $211,761.03 | $288,937.39 |
| 48005 - Earned Interest | $1,469,854.52 | $931,260.60 | $253,037.07 |
| 48085 - Insurance Proceeds | $0.00 | $36,620.02 | $0.00 |
| 49100 - TFR to/from General Fund | $2,435,132.63 | $0.00 | $2,771,585.64 |
| 49502 - TFR to/from LIDA | $0.00 | $0.00 | $29,565,720.02 |
| 49705 - TFR to/from LWA | $0.00 | $20,454,535.18 | $43,872,398.28 |
| Expense | $53,066,279.79 | $49,827,938.33 | $100,136,758.41 |
| 4400000 - 2019 Capital Improvement | $53,066,279.79 | $49,827,938.33 | $100,136,758.41 |
| 51001 - Computer Supplies | $0.00 | $0.00 | $2,261.76 |
| 52000 - Rental, Publ, Printing | $17,885.94 | $4,107.70 | $0.00 |
| 52025 - Prof & Technical Service | $322,480.83 | $380,871.65 | $351,235.09 |
| 52090 - Other Expenses | $58,788.00 | $396,387.46 | $1,099,744.50 |
| 52100 - M&O Expense to Other Funds | $18,306,347.19 | $16,475,089.32 | $17,484,954.21 |
| 53015 - Machinery and Equipment | $612,396.27 | $496,800.23 | $0.00 |
| 53020 - Construction, Imprvm, Addition | $2,160,904.16 | $6,065,898.78 | $6,553,045.94 |
| 53025 - Software | $969,047.04 | $1,875,846.48 | $1,184,455.21 |
| 54010 - Construction-Lakes | $18,489.30 | $240,680.08 | $592,988.44 |
| 54015 - Construction-Misc | $85,000.00 | $0.00 | $0.00 |
| 54020 - Construction-Sewer | $371,710.60 | $4,484,495.14 | $11,932,264.66 |
| 54025 - Construction-Streets | $4,773,009.29 | $7,871,806.87 | $6,222,202.70 |
| 54030 - Construction-Water | $1,230,514.38 | $10,072,128.74 | $22,959,713.48 |
| 54115 - Landfill Projects | $55,170.00 | $62,110.00 | $4,436,123.46 |
| 54120 - Park Improvements | $587,847.88 | $1,738,305.83 | $14,338,577.48 |
| 54130 - Traffic Lights | $0.00 | $0.00 | $132,523.75 |
| 54135 - Water Distribution & Storage | $18,573.61 | $327,264.01 | $5,218,247.41 |
| 54145 - WWTP Program | $6,487,764.81 | $1,317,864.94 | $933,784.21 |
| 54150 - Industrial Development | $16,990,350.49 | ($1,981,718.90) | $6,694,636.11 |
| **Net Income:** | **($22,794,582.01)** | **$4,783,770.71** | **$10,055,699.46** |