

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
May 17th, 2012
CITY COUNCIL CONFERENCE ROOM
1:30 P.M.

The meeting was called to order by Don Schaefer at 1:30 pm.

1. *ROLL CALL*

MEMBERS PRESENT:

Don Schaefer, Electronic Maint	Darrin Hall, Neighborhood Services
Jeffrey Mowry, Equip Maint	Britt Hubbard, Sewer Constr.
Frank Davis, WWTP	Norman Busch, Streets
Michael Guinn, WTP/MPWTP	Chew Allen, WWC/WWM
Ray Quiroga, SWC	Glenn Hinton, Parks and Rec
Roy Rodrick, AW	Bobby Finley, WD
Cam Huynh-Drainage-(Replacement for Joe Ramirez)	
Candy Brown, Safety & Risk Officer	

MEMBERS ABSENT:

James Breedlove, Revenue Services**
Lindsay Tate, Police Tech*
Leon McGahee, Cemetery**
Kevin Pack, SEWTP**
Teddy Good, Landfill**

OTHERS PRESENT: Tiffani Burk, HR
 Danny Hamlin, Drainage

*excused ** unexcused

2. *MINUTES*

A. Approval of minutes of March 15th, 2012
 Motion by: Darrin Hall Second by: Britt Hubbard
 Ayes: All Nays: None Motion Carried

3. *OLD BUSINESS*

None

4. *NEW BUSINESS*

A. Heat related issues: Don Schaefer said he brought this issue up. He said he thinks we are going to have a summer like we had last year. If a guy falls out, he will be out a long time and it is going to cost a lot of money. We really need to pay attention to this more than we did last year. He

went on the internet and found a lot of good information on there. Carl Dentler is supposed to be distributing this out to the PW people. If he doesn't, then let Don know and he can get you the information. It not only talks about the different types of heat related injuries or stress. It talks about the symptoms and ways to prevent them. And also things to watch out for as supervisors or safety officers. It is a good article, at the end of it there are resources of thousands of safety related items. Don asked what, if any measures have they planned for this summer. Ray Quiroga said they already had Gatorade. He said their department over the years never had Gatorade. Then a few years ago they started buying Gatorade and they haven't had any problems since. Norman Busch said his department has Gatorade. Chew Allen said they have Gatorade and he asked the supervisors to give the guys extra breaks. They are not allowed to mix the Gatorade in their big jugs because they need water. It is more important than the Gatorade. They now get the smaller 1 gallon Gatorade packages to bring with them. So they can have both water and Gatorade. He said they also have the coolant bandanas that you can soak in water that helps out. He said you might spend a little more money in your safety budget but it is worth it. Don said in the article it recommends that you provide cool water or liquids. Avoid drinks with caffeine or alcohol or drinks with large amounts of sugar. Don advised that all of the safety reps look up this information and pass it on to their employees. Glenn Hinton asked about employees that are Express Personnel (temp workers). He is asking about water requirements. Is the City responsible for providing water and Gatorade for the temp employees? There was a lot of discussion about providing them safety provisions. Danny Hamlin said that they have temp workers in their department and they are provided everything that a City employee gets and if they fall out because of the heat they are taken to the hospital just like they would take a city employee. The City would also call Express and after they got to the hospital, the Express representative would take over from there.

- B. Hepatitis 10 year booster shots: Britt Hubbard said he put this on the agenda. This came up in their last class, that there is a 10 year booster shot. We are at that point where the City started us getting those shots. That 10 year mark is now. He thinks that the City needs to get them the booster, especially the high risk employees. He said if it is the money then management should get over it and pay for the shots. If it prevents someone from getting hepatitis even though they have been previously vaccinated then the city should be responsible for that. He thinks that there won't be that many people that will be eligible for the 10 year booster. Don asked Candy Brown if she had looked to see if there is an OSHA requirement on this. Candy said there is not. Britt asked where they would find more information about this. Candy said she will need to get with Jim Russell on this issue. Ray said he thought the high risk

employees need this booster and it should be a priority. Britt asked Candy if she would pursue this and ask Jim and try to get this approved. He also said if there is a reason why we are not going to get these booster shots then they would like to know why. Danny Hamlin said this year the city didn't offer free flu shots but the insurance covered it. Maybe that could be offered. Candy said she could ask Tanya in HR about that. She is the insurance rep in our office. Britt said we should put that on the EAC agenda.

5. *COMMUNICATION/DISCUSSION*

- A. Candy asked Ray if had ever seen a check off sheet that we found attached to a vehicle accident report. She said she liked it and she thinks it would be a good idea to use this check sheet for every accident or injury report. Don said that he thought Carl was going to make one up.
- B. Don asked if all of them carry log books in their vehicles. Ray said they carry a trip card. He said maybe they need to look at their trip cards and maybe use one like that. Norman said they have a list on the back of their timesheets. Britt said someone could make a check list form for everyone to use.
- C. Don said trailer chains dragging on the ground is not a good thing. He said he sees them everyday. Take them down to equipment maintenance and have them shorten it. Britt said that is a big issue right now. Trailers, trucks and hitches. A lot of money has been spent on hitches and chains. Danny said you are not supposed to leave the yard if something is not working on your truck. The person that is pulling that trailer is responsible for checking that truck and trailer and make sure everything is working. Ray said sometimes they are just checking the trip card that everything is okay and they are not really checking. Jeffery Mowry said everyone needs to be checking the oil in their vehicles. They have had a lot of lawnmowers locked up because people are not checking the oil in their lawnmowers. Chew said he has seen guys mowing without a safety vest on. Everyone should be wearing a vest. They go over safety procedures at their safety meetings. They are issued all their equipment and if they lose something they will be issued a replacement, it might not be as nice as the first one but they will get another one.

6. *ADJOURNMENT*

- A. Motion by: Glenn Hinton Second by: Don Schaefer
Ayes: All Nays: None
Meeting was adjourned at 2:15 pm