

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
March 21, 2024
City Hall – Banquet Room
212 SW 9th Street
1:30 P.M.

The meeting was called to order at 1:34pm by Chairman John Breit.

1. Roll Call

Members Present:

John Breit – Chairman, Drainage Maintenance
Carl Grey – SEWTP
Jim Bonnarens – Lakes
Melissa Zermeno – Streets
Andrea Flowers – Finance
Ashley Glaze-Lyle – Emergency Communications
Thilo Cole – Meter Services
Michael Glaze-Lyle – Park Maintenance
Alfred Alcala – Water Distribution

Members Absent:

James Peck – Electronic Maintenance **
Roy Rodrick - Animal Welfare *
Sir Allen – Wastewater Maintenance **
Abel luna – Equipment Maintenance **
Lindsay Tate – Police Tech Services **

*excused **unexcused

Others Present:

Candy Brown, Deputy Human Resources Director
Ashley Nauri, Human Resources

2. **Minutes**

A. **Approval November 16, 2023, Minutes.**

Motion to approve minutes by Zermeno with a second by Glaze- Lyle.

AYES: All

No's - None

Motion carried.

Chairman Breit make a motion to go out of order on the agenda second by Bonnarens.

AYES: All

No's – None

Motion carried.

NEW BUSINESS:

A. Discussion on operation of running City equipment:

Chairman Breit asked Bonnarens to discuss, and his reason was for bring up running equipment.

Bonnarens, we have an accident report it's a minor one coming through the system. A guy operating a backhoe with a clam bucket so we can grab rocks, dirt, and use for trees and grabbing logs. We have a lot of new operators, and they haven't been trained.

Chairman we hire operators in Drainage, before we let them operate anything we take them to the back 40 or behind admin and we train them whether on a skid steer, backhoe even the front-end loader, we try to let them gain experience before they operate equipment in the field.

Brown do you guys still complete the certification forms certifying employees on equipment It's a HR form, we don't receive a lot of those anymore, those need to be submitted annually.

Gray I have created a pre-equipment check list before you get in a backhoe and someone gets in one and something is broken and says well that happen when I was in here, well then it should be on that check list.

Brown asked Gray do you require your division to pre-trip every day?

Gray its once a week.

Zermeno AT&T drop lines aren't fully buried how are we handling at again when it comes to VARB? Almost every alley that we go down AT&T hasn't

been burying them like they should.

Brown, we haven't been holding it against them when it comes to the VARB, we haven't been issuing any points.

Chairman if the markings were off by a great distance, we can't hold the employee accountable, but if the markings are there the employee will be held accountable. A spotter is supposed to take care of the operator I spent years as a spotter for a backhoe operator. That a good point to bring up and making sure the guys out in the field are aware of that.

B. Open discuss on safety related items.

Brown, we had a PEOSH walk-through last month; it went well with the exception of a couple of areas, that had recommendations.

Brown of all areas inspected; no monthly extinguisher logs were kept. We are doing great job on our annually inspections of extinguishers, but we need a visual monthly inspection and it needs to be documented. I have a log and I will have Ashley email it to the committee.

4. Adjournment

Motion by Carl Gray to adjourn, with a second by Bonnarens.

Meeting adjourned at 2:21

Next meeting scheduled for April 18, 2024