

MINUTES
 General Employee Injury Review Board
 Thursday, September 28, 2017
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:30 am.

1. Roll Call

Members Present: Tim Bennett, Chairman
 Pennie Wolfe, Vice Safety Rep
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Rusty Whisenhunt, Safety Rep
 Melissa Clements, HR

Excused*
 Unexcused**

2. Minutes

A. Approval of minutes of August 24, 2017.

Motion to approve minutes by Candy Brown with a second by Pennie Wolfe.

AYES: Bennett, Wolfe, Brown NAYS: None Motion carried.

3. Old Business:

A. Braylon Clark – Tabled – SWC (8/15/17)

Mr. Clark was not present. Safety Rep Whisenhunt was present.

Whisenhunt stated that this was tabled from the August meeting so that they could talk to Clark. Brown stated the Clark is no longer employed with the City. Whisenhunt stated that since Clark is unavailable, he has no problem going off of what was reported by Superintendent Jason Mansel in the injury report, which stated that Clark did not maintain three (3) points of contact.

Motion was made by Whisenhunt with a second by Wolfe to rule this as chargeable with three (3) points assessed. AYES: All NAYS: None, Motion carried.

B. Lloyd Roy – Tabled – Building Maintenance (8/15/17)

Mr. Roy was not present. Safety Rep Wolfe was present.

Wolfe stated she has not spoken with Roy, but his knee gave out while going up stairs. Bennett stated he didn't see anything that raises a question. Bennett asked the board if they had any questions they would ask of Roy, if he were present. The board had no questions. Wolfe stated that Roy was just walking; she would not give any points.

Motion was made by Wolfe with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

4. New Business:

A. Arthur Griffin – Sewer Construction (7/13/17)

Mr. Griffin was not present. Safety Rep Rusty Whisenhunt was present.

Brown stated there are questions to ask Griffin. Whisenhunt stated there are conflicting stories relating to this incident; it involves another employee who was driving a vehicle, but neither made sure the way was clear. The other employee involved will go before the Vehicle Accident Review Board.

Motion was made by the board to table this injury until the October meeting when the employee can attend. AYES: All NAYS: None, Motion carried.

B. Sherri Poolaw – Sewer Construction (9/5/17)

Ms. Poolaw was present. Safety Rep Rusty Whisenhunt was also present.

Before Poolaw arrived, Brown stated Poolaw has been a City employee for several years and has had an increased work load. Whisenhunt stated that for many years Poolaw performed department level clerical work for four divisions. More recently, she uses a stand up desk along with a standard desk, but it causes her to reach. Poolaw stated her stand up desk is really nice. She stated she had a fire feeling shoot down through her fingers and her elbow was so sensitive that even the air conditioner blowing on it would hurt. She stated that she received a shot and that while it still hurts it is much better. Poolaw stated she has had a follow up appointment, but any additional follow up is to be on an as needed basis.

Motion was made by Whisenhunt with a second by Wolfe to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

C. Therese Sullivan – IT (8/30/17)

Ms. Sullivan was not present. Safety Rep Travis Estep was not present.

Bennett stated that Safety Rep Estep was willing to be available by phone, if needed.

Motion was made by the board to table this injury until the October meeting when the employee can attend. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None
6. Communication/Discussion: None
7. Adjournment:
Motion by Brown with second by Wolfe to adjourn the meeting at 10:00 a.m.