

MINUTES  
 General Employee Injury Review Board  
 Thursday, August 24, 2017  
 Public Meeting Room #3  
 City Hall  
 9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:30 am.

1. Roll Call

Members Present: Tim Bennett, Chairman  
 Pennie Wolfe, Vice Safety Rep  
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Rusty Whisenhunt, Safety Rep  
 George Farris, Safety Rep  
 Travis Estep, Safety Rep  
 Marlon Johnson, Safety Rep  
 Jamie Smith- HR

Excused\*

Unexcused\*\*

2. Minutes

A. Approval of minutes of July 27, 2017.

Motion to approve minutes by Candy Brown with a second by Pennie Wolfe.

AYES: Bennett, Wolfe, Brown NAYS: None Motion carried.

3. Old Business:

A. Gregory McClain – Tabled – Water Distribution (5/24/17)

Mr. McClain was present. Safety Rep Whisenhunt was also present.

Whisenunt stated that this injury was tabled at the last meeting because McClain was not present and they needed to speak to him to see why he did not use a guide rope. McClain said that he loaded the hydrant onto the trailer and when it was on the trailer they had to position it so it would sit flat. McClain stated that they already moved it onto the trailer the proper way but they had to reposition it so that it did not shift around. McClain said that he was not wearing gloves but he does not think that would have prevented his injury. Wolfe asked what was used to move it onto the trailer. McClain responded that

they used the backhoe to move it because guide ropes were not implemented at that time. Whisenhunt asked if he could have used backhoe to reposition it. McClain responded that it was already disconnected from the backhoe and it just needed to be shifted a little. McClain stated that he wishes that they had padded safety gloves to use. Whisenhunt stated that training on the use of guide ropes was done after this incident. Brown stated that with the way he was trained at the time the incident occurred it was non preventable. Whisenhunt stated that he needs to wear his gloves from this point forward.

Motion was made by Brown with a second by Whisenhunt to rule this as Non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

#### 4. New Business:

##### A. Barbara Burnett – Information Technology (8/1/17)

Ms. Burnett was not present. Safety Rep Travis Estep was present.

Estep stated that the surface of the metal door is the diamond pattern that is supposed to be non-skid. Estep said that when he went to the location it had stopped raining for about 45 minutes and the surface was still very slick. Bennett stated that the surface needs to have Do Not Step or Slippery When Wet painted on it. Wolfe said that the hazard needs to be addressed or this might happen again. Estep agreed that it needs to be marked as a hazard. Brown stated that she will get with Streets or Traffic Control to see if they can label it as Slick When Wet. Brown said that Burnett was holding her umbrella and purse so she had clear vision of what was in front of her. Bennett stated that the surface was made to be walked on but it still gets slick in the rain. Brown said that she will make a recommendation to get it painted.

Motion was made by Wolfe with a second by Estep to rule this as Non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

##### B. Ladonna Henderson – SWC (8/14/17)

Ms. Henderson was not present. Safety Rep Marlon Johnson was present.

Johnson stated that Ms. Henderson was driving when she felt the pain in her wrist. Johnson said that he turned the truck in awhile ago because the power steering went out and he did not find out until after the injury that the diff lock was on so it was very difficult to steer.

Motion was made by Wolfe with a second by Whisenhunt to rule this as Non-Preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

##### C. Braylon Clark – SWC (8/15/17)

Mr. Clark was not present. Safety Rep Marlon Johnson was present.

Johnson stated that he spoke with the operator that was present during this injury. Johnson said that as soon as they started out the day Clark was complaining about his knees hurting him from getting in and out of the truck. Johnson said that Clark was under the impression that he was just going to be driving and not getting out at stops even though he was told in the interview that he would have to get out of the truck multiple times. Johnson said that Clark slipped out of the truck and said that he injured his right

shoulder. Brown stated she would like to hear from Clark before a ruling is made.

Motion was made by Brown with a second by Wolfe to table this injury until the September meeting when the employee can attend. AYES: All NAYS: None, Motion carried.

D. Lloyd Roy – Building Maint. (8/15/17)

Mr. Roy was not present. Safety Rep Jim Bonnarens was not present.

Brown stated that Mr. Roy is still off work and the Safety Rep has not had the opportunity to speak with the employee about the injury.

Motion was made by Brown with a second by Wolfe to table this injury until the September meeting when the employee can attend. AYES: All NAYS: None, Motion carried.

E. Kevin Buttler – Drainage Maint. (8/17/17)

Mr. Buttler was present. Safety Rep George Farris was also present.

Buttler said that he was cutting on a ditch by Stephens Park and the terrain was wet since it was early morning. Buttler stated that he slipped on grass by the embankment and fell face down causing pain in his wrist and back. Buttler said that he was put on light duty and he has now returned full duty. Brown stated that he was wearing appropriate shoes during this incident.

Motion was made by Brown with a second by Wolfe to rule this as Non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion: None

7. Adjournment:

Motion by Brown with second by Wolfe to adjourn the meeting at 10:45 a.m.