

MINUTES
General Employee Injury Review Board
Thursday, July 22, 2021
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:30 a.m.

1. Roll Call

Michael Hawkins, Chairman
Wade Lewis, Vice- Chair Representative
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Cliff Martin, Safety Rep
Gregory McClain, Safety Rep

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of June 24, 2021.

Motion to approve minutes by Candy Brown with a second by Wade Lewis.

AYES: All NAYS: None Motion carried.

3. Old Business:

A. Ramon Ortega (3/1/21) – Final, no action needed

B. Jacob Scholl (5/21/21) – Final, no action needed

4. New Business:

A. Kathleen Moore – 2/11/21 & 2/16/21, Revenue Services

Ms. Moore was not present. Safety Rep McClain was also present.

McClain informed the board that Moore is no longer employed. Brown stated that Moore fell during the ice storm, on two separate occasions, but Brown wasn't notified until June. Due to the length of time that had passed, it was difficult to make a detailed report. But all agreed the injury seemed non-preventable.

Motion was made by Brown with a second by Hawkins to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

A. (2) Karen Clark (6/30/21) – Revenue Services

Ms. Clark was present. Safety Rep McClain was also present.

Hawkins made introductions. Clark stated she was leaving work with two others (Ticey and Sabine) on the concrete stairs. She hit the doorstep, fell, and hit the column. The fall hurt her right hip. Karen stated Sabine took photos and Mardi was notified.

Brown suggested Building Maintenance may be able to paint the doorstep a bright color. The recommendation was non-preventable. The board agreed.

Motion was made by Lewis with a second by Hawkins to rule this as non-preventable with zero (0) points assessed.

B. Matthew Stanley (6/28/21) - Traffic

Mr. Stanley was present. Safety Rep Martin was also present.

Hawkins made introductions. Stanley stated they were closing off a stretch of road on 38th Street. Stanley stated traffic was moving as he was putting out cones. Stanley stated maybe there was some miscommunication between him and T Wright, who was driving the vehicle. Stanley stated as he reached for a cone, Wright hit him with the vehicle. His lower left leg was hit and the trailer tire ran over his foot/heel.

The board agreed the fault was with Wright and not with Stanley.

Motion made by Brown with a second by Hubbard to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion: None

7. Adjournment:

Motion by Brown with second by Lewis to adjourn the meeting at 9:50 a.m.