

MINUTES
General Employee Injury Review Board
Thursday, May 28, 2021
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:30 a.m.

1. Roll Call

Michael Hawkins, Chairman
Britt Hubbard, Vice Chair
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Shelly French, Safety Rep
Clint McLaughlin, Safety Rep
Aaron Daugherty, WWTP Supervisor
Melissa Clements, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of April 22, 2021.

Motion to approve minutes by Candy Brown with a second by Britt Hubbard.

AYES: All NAYS: None Motion carried.

3. Old Business:

a. (1) Timothy Scanlon 1/16/21 – final, no action needed

a. (2) Kelsi Torres 3/26/21 – final, no action needed

b. Dennis King 1/22/21

Mr. King was not present. Safety Rep French was present.

French stated that while dumping a dumpster, the lift bar hit King in the knee. The board agreed with the recommendation that King did not maintain appropriate distance. It was also noted that King was late in reporting the injury.

Motion was made by Brown with a second by Hubbard to rule this as preventable with two (2) points assessed. AYES: All NAYS: None, motion carried.

c. Lloyd Roy 1/14/21 – final, no action needed

- d. Dylan LaFrance 1/27/21 – final, no action needed
- e. David Simmons 3/10/21 – final, no action needed

4. New Business:

A. (1) Dennis King - 4/16/21, SWC

Mr. King was not present. Safety Rep French was present.

French stated that this injury was also reported late but stated that King was working bulk when he dropped a dresser on his foot. Brown asked if he was lifting alone or with help. French stated there was a temp employee with him, who witnessed the drop, but King was lifting alone. Hubbard stated he should've asked for assistance. The board agreed with the preventable recommendation.

Motion was made by Brown with a second by Hubbard to rule this as preventable with two (2) points assessed. AYES: All NAYS: None, Motion carried.

A. (2) William Parker – 4/15/21, SWC

Mr. Parker was not present. Safety Rep French was present.

French stated it was a rainy day when Parker was dumping a dumpster and his hand slipped, which smashed his finger. French stated Parker was wearing gloves, but those provided are not leather. They are knit/plastic and get a little slippery with the rain.

Motion was made by Hubbard with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

A. (3) William Reeves – 4/28/21, SWC

Mr. Reeves was not present. Safety Rep French was present.

French stated Reeves was on the back of the truck going from Municipal Court to the Police Station, as is allowed on side roads. French stated a jailer walked in front of the truck, causing the driver to hit the brakes and jarred Reeves. The jarring caused a shoulder sprain. Reeves did maintain appropriate 3 point contact.

Motion was made by Brown with a second by Hawkins to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

B. Sir Allen – 4/26/21, WWM

Mr. Allen was not present. Safety Rep Hubbard was present.

Hubbard stated Allen was opening/closing an older style manhole lid that was recessed in the asphalt. He added the pick doesn't always pop them open. While working to open it, Allen hurt his wrist. The board agreed nothing was done wrong and the injury was non-preventable

Motion made by Hubbard with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

C. Tiffany Burgess – 5/5/21, Animal Welfare

Ms. Burgess was not present. Safety Rep Rodrick was not present.

Safety Rep Rodrick had notified HR he would be out the day of the meeting. The item was tabled.

Motion made by Brown with a second by Hawkins to table until the next meeting when employee and/or safety rep could be present. AYES: All NAYS: None, motion carried.

D. Donald Adams – 3/24/21, WWTP

Mr. Adams was not present. Safety Rep McLaughlin and Supervisor Daugherty were present.

McLaughlin and Daugherty stated the Adams was cleaning sludge when a needle went through his glove and stuck him. They stated Adams was wearing proper PPE and did nothing wrong, the board agreed.

Motion made by Brown with a second by Hubbard to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion:

7. Adjournment:

Motion by Brown with second by Hawkins to adjourn the meeting at 10:02 a.m.