

MINUTES
General Employee Injury Review Board
Thursday, November 16, 2017
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:30 am.

1. Roll Call

Members Present: Tim Bennett, Chairman
Pennie Wolfe, Vice Safety Rep
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Rusty Whisenhunt, Safety Rep
Bobby Finely, Safety Rep
Travis Estep, Safety Rep
Jim Bonnarens, Safety Rep
Sue Smith, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of October 26, 2017.

Motion to approve minutes by Candy Brown with a second by Pennie Wolfe.

AYES: Bennett, Wolfe, Brown NAYS: None Motion carried.

3. Old Business:

A. Arthur Griffin – Appeal – Sewer Construction (7/13/17)

Mr. Griffin was present. Safety Rep Whisenhunt was also present.

Bennett asked Griffin for new information. Griffin stated he has had time to think and asked why he would be found at fault when he was just doing his job. Griffin stated a guy ran over him who had just dropped him off and knew where he was going. Griffin stated there was a witness. He added that he got out of the way and got knocked down. Brown stated she did not have a witness statement. Whisenhunt stated there was a witness statement attached to the last report. Whisenhunt explained the difference between preventable and chargeable. Whisenhunt stated that it is the responsibility of the employee to

pay attention to all equipment and to not turn their backs on equipment. Whisenhunt added that when in a work zone you should always monitor all around you.

Motion was made by Brown with a second by Wolfe to leave the rulings as preventable with two (2) points assessed. AYES: All NAYS: None, Motion carried.

B. Christopher Devine – Tabled – Water Distribution (9/22/17)

Mr. Devine was present. Safety Reps Finley and Whisenhunt were present.

Devine stated he had a previous shoulder injury and recently he was digging around pipe with a tease and sawing motion that irritated/worsened his arm. He stated that when hitting sandstone and turning the valves, you have to put your elbow into it. Brown asked how long Devine had been with Water Distribution. Devine stated approximately 6 months.

Motion was made by Brown with a second by Wolfe to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

C. Michael Makos –Tabled - Park Maint. (9/21/17)

Mr. Makos was present. Safety Rep Bonnarens and Field Supervisor Antonio Hopson were also present.

Bennett stated the board spoke with Makos last meeting. Brown asked Hopson if he gives an order to walk through when giving an order to mow. Hopson replied that yes, he gives an order to walk through. Wolfe asked Hopson if he was aware of the glass at the location. Hopson replied that he was not aware. Bonnarens stated that he told them to get rid of it. Brown asked Makos if he had mowed that location. Makos stated yes, several times, but that he wasn't aware the Hopson didn't know about the glass. Makos stated he didn't do a complete walk through and didn't think he needed to. Wolfe stated that his safety comes first, before starting a mower and to be sure to make people aware of glass.

Motion was made by Brown with a second by Wolfe to rule this as preventable with three (3) points assessed. AYES: All NAYS: None, Motion carried.

4. New Business:

A. Kathy Sheppard –Auditing (10/25/17)

Ms. Sheppard was present. Safety Rep Estep was also present.

Sheppard stated that the first time she noticed her arm was tingling was when she went to answer the phone. Since then, she has started dropping things.

Motion was made by Estep with a second by Wolfe to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None
6. Communication/Discussion:
Estep submitted his resignation due to his recent election to the Employee Advisory Committee. He also provided recommendations/suggestions in writing to the committee, along with his resignation.
7. Adjournment:
Motion by Brown with second by Wolfe to adjourn the meeting at 10:30 a.m.