

MINUTES
General Employee Injury Review Board
Thursday, October 28, 2021
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:30 a.m.

1. Roll Call

Michael Hawkins, Chairman
Wade Lewis, Vice- Chair Representative
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: John Breit, Safety Rep
Antonio Hopson, Safety Rep
Shelly French, Safety Rep
Melissa Mayfield, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of July 22, 2021.

Motion to approve minutes by Candy Brown with a second by Wade Lewis.

AYES: All NAYS: None Motion carried.

3. Old Business:

- A. Kathleen Moore (2/11/21 & 2/16/21) – final, no action needed
- B. Karen Clark (6/30/21) – final, no action needed
- C. Matthew Stanley (6/28/21) – final, no action needed

4. New Business:

- A. Dee Jay Lopez (10/6/21) – Drainage Maintenance
Mr. Lopez was present. Safety Rep Breit was also present.

Hawkins made introductions. Lopez stated they were cutting and clearing trees near the car wash on 52nd Street. He stated some of the cut pieces needed to be moved so the skid steer could get to them. When he went to move the pieces, two were stuck together. As he pulled on them, he heard a pop on his

side. As time progressed, he began to feel pain in his side.

Brown stated she did not see anything he had done improperly. All agreed. Breit stated education on stretching would be helpful, but even then, this type of injury could still occur.

Motion was made by Brown with a second by Breit to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

B. Tomas Garcia Arroyo (10/11/21) – Park Maintenance
Mr. Arroyo was present. Safety Rep Hopson was also present.

Hawkins made introductions. Garcia Arroyo stated it was early morning when he went to inspect his truck for the day. As he was walking toward the truck, he fell/tripped over a piece of chain link on the ground, which hurt his side/rib area.

Garcia Arroyo added that the light was out that morning. Brown asked if the light was now working. Hopson stated that the light has been fixed. Lewis stated he did not see anything that could have been done differently and added he was glad to hear of the inspection being done.

Motion made by Brown with a second by Lewis to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

C. Ladonna Henderson (10/11/21) – SWC
Ms. Henderson was not present. Safety Rep French was present.

Hawkins made introductions. French stated Henderson was in the one arm truck, doing house side service, which requires them to get out and go to the house. Henderson reported having stepped in mud and slipped.

Motion was made by Brown with a second by Lewis to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion: None

7. Adjournment:

Motion by Lewis with second by Hawkins to adjourn the meeting at 9:57 a.m.