

MINUTES
General Employee Injury Review Board
Thursday, October 26, 2023
3rd Floor Conference Rm
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:30 a.m.

1. Roll Call

Michael Hawkins, Chairman
John Breit, Vice-Chairman
Lisa Dawsey, HR Workforce administrator

Members Absent:

Others Present:

Cynthia Cornish, Administrative Assistant, Human Resources
Ashley Glaze-Lyle, Emergency Communication Safety Rep
James Bonnarens, Lakes Superintendent

Excused*

Unexcused**

2. Minutes

A. Approval of minutes for September 28, 2023, regular meeting.

Motion to approve minutes by Breit and seconded by Hawkins.

AYES: Hawkins, Breit, Dawsey

No's: None

Motion Carried

OLD BUSINESS:

A. Joshua Saetern (08/28/2023) Animal Welfare/Police

Saetern was present.

Saetern explained he was cleaning out the kennel, typically they only have one dog per kennel, but they had to bundle them up that day because they were full to capacity. When he went into the kennel the dogs got over excited jumping on him and he stumbled backwards, that's when his foot landed in the drainage trough, and he fell down causing injury to his ankle and foot.

Breit made a motion with a second by Brown to deem the injury as non-preventable with 0 points assessed.

AYES: Breit, Hawkins, Dawsey

No: None

Motion passed.

NEW BUSINESS:

A. Consider approving proposed annual meeting notice for calendar year 2024.

Breit made a motion to approve the calendar with the revision to November moving it from the 28th of November since that is Thanksgiving Day to the 21 of November.

Second by Dawsey.

AYES: Breit, Hawkins, Dawsey

No: None

Motion passed.

B. Richard Franz (08/10/23) Emergency Communications.

Franz was present with safety rep Ashely Glaze-Lyle.

Chairman asked Franz to explain how the injury occurred.

Franz explained they were just coming back from a conference and landed in Dallas, they only had 20 minutes before take off to catch their next flight, so he was running up the stairs to catch the tram and he his knee started hurting, but he thought it was from a old injury and when he woke up his knee was all swollen and that was when he thought he had better have it looked at.

Glaze-Lyle explained they had to get back because they had another meeting, they had to attend the next day.

A motion by Breit with a second by Dawsey to deem this a preventable injury with One point assessed.

AYES: Breit, Hawkins, Dawsey, Glaze-Lyle

No's; None

Motion passed.

C. Stephen Schwender (10/09/2023) Lakes/Parks & Rec.

Schwender was present with Lakes Superintendent, James Bonnarens.

Schwender explained in was in knee high grass and did not see the point ivy. He started breaking out in a small rash but by Saturday blisters started forming and the itching increased. Monday, he requested a shot to help relieve the itching and prevent spreading further.

A motion was made by Breit with a second by Dawsey to deem this non-preventable with zero points.

Ayes: Breit, Dawsey, Hawkins, Bonnarens.

No's: None

Motion passed.

D. Jacob Birch (09/01/2023) Water Distribution/Public Utilities.

Breit made a motion with a second by Dawsey to Table this since Birch nor a safety rep was present.

Ayes: Breit, Hawkins, Dawsey.

No's: None

Motion passed.

E. Matthew Richardson (10/10/2023) Solid Waste Collection/Public Utilities.

Richardson was present with Safety Rep, Sir Allen.

Chairman asked Richardson to explain the incident that led up to his injury.

Richard explained he was lowering a guide pipe into a manhole and his lower back and sides started hurting.

Breit asked if the pipe was heavy.

Sir All stated it can be, this was 8 feet long

Hawkins asked if he was doing anything he shouldn't have.

Sir Allen stated no, he's not very tall and was doing everything proper. He was pulling the pipe out and that was when he hurt his back.

Breit made a motion with a second by Dawsey to deem this non-preventable with 0 points assessed.

AYES: Breit, Dawsey, Hawkins, Sir Allen

No: None

Motion passed.

4. Adjournment:

Motion made by Breit to adjourn the meeting and was seconded by Hawkins. Meeting adjourned at 10:04 am.

Next meeting scheduled for November 16, 2023.