

MINUTES
 General Employee Injury Review Board
 Thursday, October 24, 2019
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:36 am.

1. Roll Call

Michael Hawkins, Chairman
 Britt Hubbard, Vice Safety Rep
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present:

Stephan Kidd, Safety Rep
 Jesse Henry, Safety Rep
 Melissa Clements, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of September 26, 2019.

Motion to approve minutes by Candy Brown with a second by Britt Hubbard.

AYES: All NAYS: None Motion carried.

3. Old Business:

- A. Steven Pierce, Water Distribution (7/26/19) Final – no action
- B. Donald Schafer, Water Distribution (8/12/19) Final – no action
- C. Marion Green, WWTP (8/13/19) Final – no action

4. New Business:

A. Curtis Hamilton, Building Maintenance (8/23/19)

Mr. Hamilton was present. Safety Rep Kidd was also present.

Hawkins introduced the board and asked Hamilton to explain what occurred. Hamilton stated he was working at Fire Station 8 and needed access to the electrical room. The lock had been broken on the door, so the key wouldn't work. The only way to access the room was to use a pry bar. He used a pry bar at the top and when he went to put a bar on the bottom, the top bar came out and smashed his thumb.

Hubbard asked if the lock would open. Kidd stated that the building has settled, and the frames are all out of kilter on the metal frames. He confirmed that the lock had been busted and the only way to enter to room was to pry the door. He stated the hinges are on the inside.

Brown stated it doesn't sound like there was much of a choice. Kidd stated that in his mind it was non-preventable, Hamilton was doing what he could. Hubbard/Kidd discussed resetting the jams and options for that to occur.

Motion was made by Kidd with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

B. Ramon Ortega, Streets (8/23/19)

Mr. Ortega was not present. Safety Rep Henry was also present.

Hawkins introduced Ortega to the board. Ortega stated he was doing what he does every day. He was in the backhoe, got out to use the restroom and when he went to get back into the backhoe, he felt a sharp pain shoot down his leg. He stated the pain started about his hip area and shot down his leg.

Brown stated that based off of the information provided she would recommend zero (0) points.

Motion was made by Brown with a second by Hawkins to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None
6. Communication/Discussion: The board agreed to move the November meeting, due to Thanksgiving holiday.
7. Adjournment:
Motion by Hubbard with second by Hawkins to adjourn the meeting at 9:57 a.m.