

MINUTES
 General Employee Injury Review Board
 Thursday, July 28, 2016
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:30 am.

1. Roll Call

Members Present: Tim Bennett, Chairman
 Don Schaefer, Vice Safety Rep
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Rusty Whisenhunt, PW Safety Rep
 Bobby Finley, Safety Rep
 Chew Allen, Safety Rep
 Marlon Johnson, Safety Rep
 Sue Smith- HR

Excused*
 Unexcused**

2. Minutes

A. Approval of minutes of May 26, 2016.

Motion to approve minutes by Don Schaefer with a second by Candy Brown.

AYES: Bennett, Schaefer, Brown NAYS: None Motion carried.

3. Old Business: None

4. New Business:

A. Dustin Bennett– Water Distribution (6/14/16)

Mr. Bennett was not present. Safety Rep Bobby Finley was present.

Motion was made by Bennett with second by Schaefer to table this until they receive a complete report with more information. AYES: All NAYS: None, Motion carried.

B. Kevin Cassidy – Water Distribution (7/1/16)

Mr. Cassidy was not present. Safety Rep Bobby Finley was present.

Motion was made by Brown with second by Schaefer to table this until they receive a complete report with more information. AYES: All NAYS: None, Motion carried.

C. Steven Adams – Solid Waste Collection (6/20/16)

Mr. Adams was present. Safety Rep Marlon Johnson was also present.

Adams stated that during their route they grabbed a can and that he got out of the truck to grab some bags and slipped on some mossy water causing him to fall. Adams stated that the Streets division was cleaning the street. Whisenhunt asked if he was wearing assigned boots and Adams replied that he wears them every day.

Motion was made by Brown with second by Whisenhunt to rule this as Non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

D. Kasey Pitts – Solid Waste Collection (6/24/16)

Mr. Pitts was present. Safety Rep Marlon Johnson was also present.

Pitts stated that they received a shipment of dumpsters and while he was unloading one his foot slipped in the gravel. Schaefer asked if there was any way to prevent that and Pitts replied that there was not. Whisenhunt asked if he was wearing the proper shoes and Pitts replied that he was. Bennett asked about them moving the dumpsters in the gravel and Johnson stated that they were using the forklift but they still had to separate them and push them. Brown asked when he reported the incident because the injury report states that it happened on June 24th but he did not seek treatment for 2 weeks. Pitts said that he reported it to his supervisor when it happened but he waited to seek treatment because he didn't think it would bother him.

Motion was made by Schaefer with second by Brown to rule this as Non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

E. Michael Makos - Park Maintenance (7/6/16)

Mr. Makos was not present. Safety Rep James Bonnarens was not present.

Motion was made by Brown with second by Schaefer to table this until they receive a complete report with more information. AYES: All NAYS: None, Motion carried.

F. Quinton Fixico – Wastewater Collection (7/21/16)

Mr. Fixico was not present. Safety Rep Chew Allen was present.

Whisenhunt stated that the sewer water is churned and heated up causing it to boil. Allen stated that

Fixico knew the water was hot and that it splashed out and hit Fixico's leg while he was moving it. Allen also stated that they were on uneven ground while moving it.

Motion was made by Brown with second by Schaefer to rule this as Non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion:

Bennett stated that a precedent needs to be set for completing the injury reports; if we receive an incomplete report we need to table it. Brown stated that if the safety rep is not present with the report at the time of the meeting then it should be tabled. Brown also requested that Safety Rep Chew Allen show all of the other safety reps how to fill out the injury reports at the General Employee Safety Committee meeting.

Motion was made by Bennett with second by Schaefer to table injuries with incomplete reports. AYES: All NAYS: None, Motion carried.

7. Adjournment:

Motion by Brown with second by Schaefer to adjourn the meeting at 10:20 a.m.