

MINUTES
General Employee Injury Review Board
Thursday, July 23, 2020
3rd Floor Conference Room
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:30 a.m.

1. Roll Call

Michael Hawkins, Chairman
Britt Hubbard, Vice Chair
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Robert Shotts, Safety Rep
 Jason Mansel, Safety Rep
 Jose Ramirez, Safety Rep
 Melissa Clements, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of June 25, 2020.

Motion to approve minutes by Candy Brown with a second by Britt Hubbard.

AYES: All NAYS: None Motion carried.

3. Old Business:

- A. Dominique Kenyon – Final, no action
- B. Kristie Bolan – Final, no action
- C. Cale Hoch – Final, no action
- D. Russell Hills- Final, no action

4. New Business:

A. Ladonna Henderson, SWC (5/27/20)

Ms. Henderson was not present. Safety Rep Henderson was present.

Mansel stated that Henderson reported a wrist injury, which she tied to a previous injury in 2017. Mansel stated that Henderson had been temporarily working in Animal Welfare and was back with SWC for approximately two weeks when the report was made. In the report, Henderson stated that on May 26th

she lost the ability to grip and was in severe pain while on her route.

Hawkins asked if Henderson had been wearing a brace. Mansel stated that prior to the reported injury she was not, but she since has been.

Brown stated there is not a lot of information to go off of but based upon the information provided there is not enough to say that Henderson did something wrong.

Motion was made by Brown with a second by Hawkins to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

B. Donald Beaty, SWC (6/12/20)

Mr. Beaty was not present. Safety Rep Mansel was also present.

Brown stated this this initially filed as workers compensation, but there was only the one visit. It was determined to be personal medical.

Motion was made by Hubbard with a second by Hawkins to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

C. Kevin Buttler, Drainage Maintenance (6/8/20)

Mr. Butler was not present. Safety Rep Ramirez was also present.

Ramirez stated that Buttler resigned and is no longer a City of Lawton employee. However, at the time he was working in tall grass on the bank of Wolf Creek. He stepped on a foreign object and rolled his foot, causing injury.

Brown stated based upon the information provided, it doesn't appear Buttler did anything wrong.

Motion was made by Brown with a second by Hubbard to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

D. Cale Hoch, Landscape Maintenance (6/24/20)

Mr. Hoch was present. Safety Rep Shotts was also present.

Hoch explained that he was working to shut off the valve box to a sprinkler main. Although he did not feel a bite at that time, he believes that is when he was bit. Approximately 2-3 hours after shutting off the valve he noticed his elbow was swollen. He notified his supervisor and was sent to the doctor, who determined it was a spider bite.

Shotts added that it's common for spiders in the valve boxes.

Motion was made by Hubbard with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: Brown, Hawkins, Botts NAYS: Hubbard, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion: None.

7. Adjournment:

Motion by Hubbard with second by Brown to adjourn the meeting at 9:57 a.m.