

MINUTES
General Employee Injury Review Board
Thursday, May 26, 2022
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:34 a.m.

1. Roll Call

Michael Hawkins, Chairman
Wade Lewis (in place of Vice-Chairman John Breit)
Candy Brown, Safety & Risk Officer

Members Absent: John Breit, Vice-Chairman

Others Present: Cliff Martin, Safety Rep
Shelly French, Safety Rep
James Hancock, Safety Rep
Ricky Botts, Safety Rep
Antonio Hopson, Safety Rep
Mardi Repasy, Safety Rep
Katherine Rostetter, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of April 28, 2022.

Motion to approve minutes by Candy Brown with a second by Wade Lewis.

AYES: All NAYS: None Motion carried.

3. Old Business:

A. Jimmie Curtsinger (10/23/2021) – final, no action needed.

B. Robert Smith (12/21/2021) – final, no action needed.

C. Dusty Wilkey (1/3/2022) – final, no action needed.

D. Ralph Maassen (7/19/2021) – final, no action needed.

E. William Parker (3/22/2022) – final, no action needed.

F. Kristina Rorrer (2/27/2022) – final, no action needed.

G. Altin Gardiner (3/29/2022) – final, no action needed

H. Altin Gardiner (3/29/2022) – appealed.

a. Katherine Rostetter stated that she received an email from Beth Petrich stating Altin had called in sick that day and would not be able to

attend. Motion made by Brown to table the issue until the employee could be present with a second by Lewis.

AYES: All NAYS: None, Motion carried.

I. Alexandria Keck (4/13/2022) – Tabled.

- a. Alexandria Keck was present as well as Safety Rep Cliff Martin. Keck explained she was pulling up on a fin base while sitting on both of her knees and tweaked her back. Lewis questioned if there was a truck to help lift it. Martin answered there was not, but the department had been looking into getting one since this incident. Brown recommends getting the equipment to make it safer for employees. Hawkins question if it was a two-person job and Martin replies it could be but it would be very crowded. Motion is made by Brown to designate this injury as non-preventable with zero (0) points assessed with a second from Lewis.

AYES: All NAYS: None, Motion carried.

4. New Business:

A. Robert Smith, Solid Waste Collection (3/28/2022)

Robert Smith was present as well as Safety Rep Shelly French.

Smith explained he went to get a poly cart from the homeowner when a dog ran at him. When the dog bit him it shook him so hard, he fell to the ground. Brown questioned if he healed okay. Smith confirmed and mentioned he had to get two rounds of rabies shots. Motion was made by Brown to designate the incident as non-preventable with (0) points assessed with a second from Lewis.

AYES: All NAYS: None, Motion carried.

B. Hannah Brown, Animal Welfare (5/3/2022)

Hannah Brown was present. Safety Rep James Hancock was present as well.

Hannah Brown explained while she was sedating and euthanizing one of the dogs ran out of the pin resulting in her twisting her elbow and falling. Everything she had done was according to policy. Hancock mentioned the policy will now be different to keep employees safer, but Hannah did everything according to the policy at the time. Motion was made by Candy Brown to assess the incident as non-preventable with zero (0) points assessed, Lewis seconded.

AYES: All NAYS: None, Motion carried.

C. Dusty Wilkey, Water Distribution (4/13/2022)

Safety Rep Botts was present but Dusty Wilkey was on vacation.

Brow motioned for the issue to be tabled until Wilkey could be present, Lewis seconded.

AYES: All NAYS: None, Motion carried.

D. Aaron Williams, Water Distribution (2/26/2022)

Aaron Williams was present as well as Safety Rep Botts.

Williams explained he was in a hole when he got stuck in the mud and his back gave out. Williams mentioned he would have used equipment if it was available. Botts said he should

have used a strap in this situation or called for equipment. Brown motioned to assess the incident a preventable injury with two (2) points assessed, Lewis seconded.

AYES: All NAYS: None, Motion carried.

E. Deborah Long, Parks and Rec Admin (4/21/2022)

Deborah Long was present as well as Safety Rep Hopson

Long explained she was walking into City Hall and tripped coming up the curb. Brown questioned what type of shoes she was wearing at the time of the incident. Long responded with orthopedic sandals that were fitted. Brown said the incident wasn't due to the shoes Long was wearing. Brown motioned for the incident to be assessed as non-preventable with zero (0) points assessed, Lewis seconded.

AYES: All NAYS: None, Motion carried.

F. Heidi Thomason, Utility Services (2/23/2022)

Mardi Repasy was present.

Repasy explained they were walking outside to take a smoke break with snow boots on after a big snow storm. The sidewalks weren't treated and Thomason fell and hit her head. Brown stated there wasn't anything different that could have been done. Brown motioned to rule the incident as non-preventable with zero (0) points assessed, Lewis seconded.

AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None
6. Communication/Discussion:
7. Adjournment:
Motion made by Brown to adjourn the meeting and was seconded by Hawkins. The meeting was adjourned at 10:25am