

MINUTES
 General Employee Injury Review Board
 Thursday, April 25, 2019
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:30 am.

1. Roll Call

Michael Hawkins, Chairman
 Candy Brown, Safety & Risk Officer
 Britt Hubbard, Vice Safety Rep

Members Absent:

Others Present: Lyna Neal, Safety Rep
 Melissa Clements, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of March 28, 2019.

Motion to approve minutes by Candy Brown with a second by Michael Hawkins.

AYES: All NAYS: None Motion carried.

3. Old Business:

4. New Business:

A. Clifford Tyler (3/7/19)

Mr. Tyler was not present. Safety Rep Neal was present.

Neal stated that Tyler was out, but she was here to represent him. She stated that were manually fueling pumps. Rather than hauling a five (5) gallon bucket, they were using a fifty-five (55) gallon drum in the bed of the truck. After filling the drum with fuel, Tyler went to climb out of the bed of the truck. He slipped on the back bumper and broke his ankle.

Neal stated that the safer method would have been to put the tail gate down, both getting in and out of the bed of the truck. He could've then sat down on the tailgate to get out of the truck. She stated it was

preventable.

Motion was made by Neal with a second by Brown to rule this as preventable with two (2) points assessed. AYES: All NAYS: None Motion carried.

B. Harold Neconie (3/19/19)

Mr. Neconie was not present. Safety Rep Hubbard was present.

Hubbard stated that Neconie was out on a scheduled day off. He stated the crew was working a line; rock was being placed over the pipe. Neconie was in the box that was about ten (10) feet deep. He was in the back end of the box when a dirt clod fell off and hit him in the back of the head. He was wearing his PPE, but it hit the back of his hard hat. Neconie was a little dizzy and taken to the hospital.

Hubbard added that the guys are told to stay in the box and incidents similar to this have happened a few times over the years.

Brown stated that it doesn't sound like there was much that could've been done differently and that it doesn't sound like there was any unsafe act performed.

Motion was made by Hubbard with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion: The board all agreed that on a positive note there seemed to be fewer injuries lately.

7. Adjournment:

Motion by Brown with second by Hubbard to adjourn the meeting at 09:49 a.m.