

MINUTES
 General Employee Injury Review Board
 Thursday, March 26, 2015
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:30 am.

1. Roll Call

Members Present: Tim Bennett, Chairman
 Don Schaefer, Vice Safety Rep
 Candy Brown, Safety & Risk Officer

Members Absent: None

Others Present:

Rusty Whisenhunt, PW Safety Rep
 Britt Hubbard, Safety Rep
 James Bearbow, Safety Rep
 Pennie Wolfe, Safety Rep
 Sue Smith – HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of January 22, 2015.

Motion to approve minutes by Don Schaefer with a second by Candy Brown.

AYES: Bennett, Schaefer and Brown NAYS: None Motion carried.

3. Old Business:

None

4. New Business:

A. Richard Brown-SSC (1/14/15)

Mr. Brown was present. Safety Rep Britt Hubbard was also present.

Mr. Brown said he is in sewer construction and he was down in a hole and was pulling rods through to get a cable through. He said there was some mud in there so it got harder to pull and as he was pulling; it started tightening up in his shoulder blades. Brown said pulling using the legs, you can only pull so far and you have to rest. Bennett asked if he got treatment. Brown said yes, he went to physical therapy. Bennett asked if it was cold at the time. Brown said no. Whisenhunt asked if they used the trackhoe to pull the rods. Brown said he was down in the hole and hooked the trackhoe to it when he couldn't pull it anymore. Whisenhunt said the supervisor told him that he told you to stop and the machine would pull the rods. He asked when Brown was injured. Brown said before he was asked to use the equipment to pull the rods.

Motion was made by Hubbard with second by Schaefer to rule this as Non-Preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

B. Christopher Dykes –Streets (1/29/15)

Mr. Dykes was present. Safety Rep James Bearbow was also present.

Mr. Dykes said he was working by the animal shelter and paving their driveway. He said he was running their lay down machine that lays down the asphalt and he was stepping down off of it. Dykes said he twisted his knee and didn't think anything of it and it was aching a bit. He said he worked the next week and stepped off wrong in a dig out site. Dykes said the following week he was hurting pretty bad and his co-worker suggested he get it looked at because he was limping throughout the week. He said he notified David Little and went to the doctor. Brown asked about the initial injury. Dykes said he stepped off of the lay down machine and it is about 12-18 inches off the ground because you can't lower it when you are working. Bennett asked about the hole Dykes stepped into. Dykes said it was a pretty good size. He said they dig about 6 inches. Whisenhunt asked if he stumbled into the hole or stepped into it. Dykes said he stepped into the hole because he had to. Bennett asked what the dig out hole was for. Dykes said for street repair to dig up the old asphalt and lay new asphalt on top of it. Brown told Dykes to call her and submit mileage and toll receipts.

Motion was made by Whisenhunt with second by Bennett to rule this as Non-Preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

C. Robin Dale-Streets (3/19/15)

Mr. Dale was present. Safety Rep James Bearbow was also present.

Mr. Dale said he was going to top his load and he was having trouble with the handle and it was tight and had been tight for weeks prior. He said the handle came loose when it was threaded onto the thing and he figured it came unwound. Dale said he started to tighten it back and he still had problems unwinding it. He wound the little bit he unwound back up. Dykes said he went to unwind it again and

grabbed it and it broke loose and hit his hand. Bennett asked if it was spring loaded. Bearbow said yes. Whisenhunt said the spring automatically pulls it over and you were letting the tarp off. Dykes said it is suppose to stay back wherever you stop. Whisenhunt asked how often Dykes uses this truck. Dykes said all the time. Whisenhunt said it has a chain on it so you sprayed something on it so it wasn't binding. Dykes said he sprayed WD-40. Bearbow said there has to be some type of locking mechanism and suppose to crank one direction to roll it up and crank the other direction to unroll it. Bennett asked if it has a ratchet to go one way. Bearbow said it is built into it. Schaefer asked what happens when you are in the middle of removing the tarp. Bearbow said it stops and stays where it is. Whisenhunt said it sounds like the dog selector released and spinned.

Motion was made by Schaefer with second by Whisenhunt to rule this as Non-Preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

D. Deborah Long- Parks & Grounds (11/14/13)
Ms. Long was present. Safety Rep Pennie Wolfe was also present.

Ms. Long said she feels pain in her wrist once in a while but the frequency has increased and the pain. She said she was putting together speed frames and they are the metal rods or frames you put into a filing cabinet for hanging file folders. She said they are supposed to be adjustable and it is hard plastic. Long said the plastic part that fits into the drawer was too long and she was forcing them in the drawer to fit or breaking them off. She said she had bought 5 of them and after doing this several times her supervisor said to take it to the bias to cut. Bennett asked if these were metal. Long said some of the pieces are and they are scored to be able to break them off. Whisenhunt said this happened at the water plant when she worked there. Long said yes.

Motion was made by Brown with second by Bennett to rule this as Non-Preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion:

Bennett asked if the minutes were paraphrased. Smith said yes. Bennett said if he sees something in the minutes that doesn't seem correct, he will let her know. Whisenhunt asked how much of the executive session is in the minutes. Brown said yes, most of it is not in the minutes but some of it is because it backs the reason of the board's decision. Whisenhunt said when you are discussing employees, not everything needs to be in the minutes because of the nature of it and that is the reason of paraphrasing it. Brown agreed. Smith said when she e-mails it to the board let her know if something should not be in the minutes and she will take it out before it is voted for approval.

7. Adjournment:

Motion by Brown with second by Bennett to adjourn the meeting at 10:20 am.