

MINUTES
 General Employee Injury Review Board
 Thursday, March 24, 2022
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:32 a.m.

1. Roll Call

Michael Hawkins, Chairman
 John Breit, Vice- Chair
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Cliff Martin, Safety Rep
 Melissa Mayfield, HR
 Katherine Rostetter, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of January 27, 2022.

Motion to approve minutes by Candy Brown with a second by John Breit.

AYES: All NAYS: None Motion carried.

3. Old Business:

A. Dusty Wilkey (10/18/21) – final, no action needed

B. **Jimmie Curtsinger (10/23/21) – tabled**

Motion made by Breit with a second by Brown to table until employee and/or safety representative could be present. AYES: All NAYS: None, Motion carried.

C. James Payne (11/12/21) – final, no action needed

D. Gwendolyn Thornton Spencer (11/29/21) – final, no action needed

E. **Robert Smith (12/21/21) - tabled**

Motion made by Breit with a second by Brown to table until employee and/or safety representative could be present. AYES: All NAYS: None, Motion carried.

4. New Business:

A. Dusty Wilkey, Water Distribution (1/3/22)

Mr. Wilkey was not present. Safety Reps Botts was not present.

Motion was made by Brown with a second by Hawkins to table the injury until employee and/or safety representative could be present. AYES: All NAYS: None, Motion carried.

B. Jon Pendergrass, Drainage Maintenance (1/13/22)

Mr. Pendergrass was not present. Safety Rep Breit was present.

Breit stated the injury (shoulder) occurred due to a crimp in the window track grooves and provided picture. Breit stated due to the crimp, when the window is lowered it gets caught. The particular piece of equipment had been borrowed from the Landfill, so Pendergrass was not familiar with the window crimp and had done nothing wrong.

Additionally, Breit noted Landfill Superintendent was made aware of the crimp in the window.

Motion made by Breit with a second by Brown to rule the injury as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

C. Albert Ozuna, Streets (2/3/22)

Mr. Ozuna was present. Safety Rep Martin was also present.

Ozuna stated he was in the yard to fuel up. He stated he stepped off the island and his feet slipped out from under him due to ice between the truck and the island. He added he didn't deliberately fall. The board had no questions.

Breit added it is not common for salt and/or sand to be put down in the yard. Martin stated they are now considering putting some around the fuel pumps.

Motion was made by Breit with a second by Hawkins to rule the injury as non-preventable with zero (0) points assessed. AYES: All NAYS: None, motion carried.

D. Ralph Maassen, Electronic Maintenance (7/19/21)

Mr. Maassen was not present. Safety Rep Peck was not present.

Motion was made by Brown with a second by Hawkins to table the injury until the employee and/or safety representative could be present. AYES: All NAYS: None, motion carried

5. Consider any other injuries reported: None

6. Communication/Discussion:

7. Adjournment:

Motion by Brown with second by Hawkins to adjourn the meeting at 9:49 a.m.