

MINUTES
 General Employee Injury Review Board
 Thursday, March 24, 2016
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:30 am.

1. Roll Call

Members Present: Tim Bennett, Chairman
 Don Schaefer, Vice Safety Rep
 Chase Massie, HR Director

Members Absent: Candy Brown, Safety & Risk Officer*

Others Present:
 Lyna Neal, Safety Rep
 Bobby Finley, Safety Rep
 Jeffery Mowry, Safety Rep
 Jamie Smith- HR

Excused*
 Unexcused**

2. Minutes

A. Approval of minutes of February 25, 2016.

Motion to approve minutes by Don Schaefer with a second by Chase Massie.

AYES: Bennett, Schaefer, Massie NAYS: None Motion carried.

3. Old Business: None

4. New Business:

A. Michael Hardrick – Park Maint (2/22/16)

Mr. Hardrick was not present. Safety Rep Leon McGahee was not present.

Bennett stated that this injury sounds like a typical use over time injury. Hardrick was operating the backhoe and started having shooting pains down his arm. Schaefer stated that after reading the report of injury he feels comfortable making a motion of non-preventable. Bennett stated that since he has done

this type of work for a long time cumulative injuries of this nature are bound to happen.

Motion was made by Schaefer with second by Massie to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

B. Kristoffer Karlsen – WD (3/3/16)

Mr. Karlsen was present. Safety Rep Bobby Finley was also present.

Karlsen explained that they were working at 8th and Gore around 9:30 a.m. and needed to kill a water main for a contractor. It was an old valve so he put a valve wrench on it and the wrench kept slipping off causing pain in his left wrist about 10 minutes after he stopped working. Karlsen stated that Mike Spencer witnessed the incident and that the next day he requested to get treatment because it was very swollen. Bennett asked if he was trying to kill the line and Karlsen replied yes, and that you really have to work it due to it being an old valve which causes it to pop off. Finley stated that this is an ongoing thing with the valves when they don't get worked very often so when they do they are very tight. Schaefer stated that he has been on the board for 10 years and has seen numerous injuries due to similar situations. Schaefer stated that it would be worth looking into purchasing the power tool that is able to do this job.

Motion was made by Massie with second by Schaefer to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

C. Robert Camp – SSC (3/15/16)

Mr. Camp was not present. Safety Rep Britt Hubbard was not present.

Bennett stated that it looks like something got around Mr. Camp's safety glasses and into his eye. Massie said that the injury report states that he was wearing his PPE. Schaefer stated that, considering the wind in Oklahoma, this is a typical injury. Schaefer also stated that it would help if the vehicles were cleaned up before being worked on to avoid these incidents.

Motion was made by Schaefer with second by Massie to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

D. Collin Kellett – Equip Maint (3/17/16)

Mr. Kellett was present. Safety Rep Jeffery Mowry was also present.

Kellett stated that he was unloading a tire from his service truck. His service truck has a manual crane, but with enough weight it moves even when it is locked. He said he took it out to the landfill with no problem. Kellett stated that he turned the crane to get the 1st tire and observed that the switch was not working. He tried to repair it himself and when he got it working the weight of the tire moved it and that is all he remembers. Kellett stated that when he regained consciousness he finished the job and then told Dennis that he wanted to report the incident.

Bennett asked if he had a concussion and Kellett answered that he had a mild concussion. Mowry stated that no matter how tight you get it the crane still moves with weight. Massie asked if Kellett was wearing a hard hat. Kellett said that he was told not to and that it is not required. Schaefer asked if it is policy for this type of work to be done on the ground or on the bed of the truck. Kellett said he is not aware of that policy. Schaefer asked when he put the tire on if the crane moved and Kellett replied that the weight shifted and the boom came around and hit him in the head. Bennett stated that the injury report says that the crane should be operated from the ground. Kellett stated that there is no way to operate the crane from the ground. Massie stated that in the future if he has any type of head injury to not drive and to report it immediately. Mowry stated that Collin should have been on the ground when lifting the tire. Massie asked if we could determine if it was the weight of the tire or that he did not tighten it enough that caused the crane to move. Mowry answered that it was most likely a combination of both. Schaefer asked if it is policy to do this work on the ground and to be wearing a hard hat. Mowry answered that it is not policy for Equipment Maintenance employees. Massie asked how would he have been trained to do this task and Mowry replied that he should have been trained to wear the hard hat. Massie asked if we are able to confirm that the box wasn't working properly and Mowry confirmed that Kellett did report this to his supervisor prior to the incident. Schaefer asked if Kellett was issued a hard hat and Mowry replied that he was not. Schaefer stated that he believes this incident was preventable but not chargeable and Massie agreed. Bennett stated that Kellett had only been with the city for 5 weeks and that proper training may have prevented this incident. Massie said he recommends that it is ruled preventable with a reduction of 1 point based on the fact that the equipment was not working properly.

Motion was made by Massie with second by Schaefer to rule this as preventable with one (1) point assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion:

7. Adjournment:

Motion by Bennett with second by Massie to adjourn the meeting at 10:14 a.m.