

MINUTES
 General Employee Injury Review Board
 Thursday, March 23, 2017
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:30 am.

1. Roll Call

Members Present: Tim Bennett, Chairman
 Pennie Wolfe, Vice Safety Rep
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Rusty Whisenhunt, Safety Rep
 Sir Allen, Safety Rep
 Travis Estep Safety Rep
 Sue Smith- HR

Excused*
 Unexcused**

2. Minutes

A. Approval of minutes of February 23, 2017.
Motion to approve minutes by Candy Brown with a second by Pennie Wolfe.
 AYES: Bennett, Wolfe, Brown NAYS: None Motion carried.

3. Old Business:

None

4. New Business:

A. Donald Schaefer – Electronic Maintenance (2/2/17)
 Mr. Schaefer was not present. Safety Rep Rusty Whisenhunt was present.

Whisenhunt stated that Schaefer stepped up on a box and tore his meniscus

Motion was made by Brown with a second by Wolfe to rule this as Non-preventable with zero (0) points

assessed. AYES: All NAYS: None, Motion carried.

B. Richard Norwood – WWC (3/14/17)
Mr. Norwood was not. Safety Rep Sir Allen was present.

Allen said that Norwood slipped when climbing up the creek bank and a piece of grass got in his eye. Allen stated that Norwood was wearing his safety glasses. Whisenhunt asked if he had PPE on and Allen replied that he did.

Motion was made by Wolfe with a second by Allen to rule this as Non-Preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

C. Cortney Stone – Library (2/15/17)
Ms. Stone was present. Safety Rep Travis Estep was also present.

Stone stated that she heated the element on the 3D printer. There was glue on the board to keep the object steady so she had to use the x-acto knife to take the object off without damaging the board. Stone said that the object released and came loose faster than she expected and that is when the knife slipped and cut her hand. Bennett asked what kind of glue it was and Stone replied that it is glue that can wash off easily. Wolfe asked if she had a chisel available to use. Stone stated that they do have a little chisel but the x-acto knife is what she was supposed to use. Bennett asked if she was trained on this and Stone replied that her supervisor trained her with the x-acto knife. Stone stated that they do not use the x-acto knife anymore when they know the item can release easily and pop off. Brown stated that the at-large safety rep is working on the assessment of safety conditions and once that is finished she will address the director with the findings. Brown made a motion to rule as non-preventable on the employee's part as this was due to a lack of proper training.

Motion was made by Brown with a second by Wolfe to rule this as Non-Preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

D. Tatjana Wenderoth – Animal Welfare (2/22/17)
Ms. Wenderoth was not present. Safety Rep Roy Rodrick was not present.

The board decided to table this injury until the April meeting.

5. Consider any other injuries reported: None

6. Communication/Discussion: None

7. Adjournment:
Motion by Brown with second by Wolfe to adjourn the meeting at 10:05 a.m.