

MINUTES
General Employee Injury Review Board
Thursday, March 22, 2018
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Bennett at 9:32 am.

1. Roll Call

Members Present: Tim Bennett, Chairman
Pennie Wolfe, Vice Safety Rep
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Lindsay Tate, Safety Rep (via phone)
German Arango, Safety Rep
Melissa Clements, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of January 25, 2018.

Motion to approve minutes by Pennie Wolfe with a second by Candy Brown.

AYES: All NAYS: None Motion carried.

3. Old Business:

A. Kayla Hall – Police Technical Services (12/22/17)

Ms. Hall was not present. Safety Rep Tate was available via phone.

Based on the information provided, Wolfe stated that she would suggest ruling the injury as preventable because Ms. Hall removed the cap, and even if the cap needed to be removed it, with the information provided it does not appear to be the proper time to remove the cap. Brown agreed and informed Tate that this is based on the information provided.

Tate stated that she wasn't clear and added that Hall was stuck after giving a shot. Wolfe replied that the report doesn't state that. Tate replied that it really wasn't clear and she didn't understand why the cap was taken off. Tate added that she hasn't spoken to Hall directly; the information she has was told to her by others.

Wolfe stated that based upon the information provided in the report, she would make a motion to rule it

preventable. Bennett stated that based on the information available, he would second the motion. Bennett reminded Tate that there is an appeal process; if Hall doesn't agree with the ruling she is welcome to use the appeal process to come in and provide additional information.

Motion was made by Wolfe with a second by Bennett to rule this as preventable with two (2) points assessed. AYES: All NAYS: None, Motion carried.

4. New Business:

A. Jody Green – Water Distribution (3/2/18)

Mr. Green was present. Safety Rep Arango was present.

Bennett made introductions and asked Green to explain what happened. Green stated that they were changing out a fire hydrant. Another crew member had cut one side and handed the quickie gas saw to him. He stated that it kept binding when cutting from the top, so he had to cut from the bottom up. As he was cutting, it kicked back and hit him in the mouth.

Green stated that he has worked for the City for two years; he's done this many times. Wolfe asked if he usually cuts from the bottom up. Green stated that if there is water in the pipe you cut from the bottom and that the pipe was binding when cutting from the top, so he had to cut from the bottom. He stated the hydrant was dug out so it was bowing when cut from the top. Green was excused from the meeting.

Bennett stated that the paperwork on Green was not signed by all and generally the item is then tabled and asked Arango that in the future paperwork be completed. Arango stated that the incomplete paperwork was his fault. Brown added that Green needed to be seen right away and so the claim was put in.

Wolfe asked if this could be prevented from happening again. Arango stated that when hydrants are changed, they do not always need to be cut. But, sometimes they do if they are in concrete, for example. Bennett asked if there was a tool. Arango stated that there is a new guillotine, but there is only one for all to use. Arango stated that since the incident he provided training on keeping arms straight etc. Wolfe asked if the guillotine would have prevented this incident. Arango stated yes, but again there is only one for the division, not one for each truck. Arango stated he would take the recommendation back and stress the importance of using the guillotine moving forward.

Motion was made by Brown with a second by Wolfe to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion:

7. Adjournment:

Motion by Bennett with second by Brown to adjourn the meeting at 10:20 a.m.