

MINUTES
 General Employee Injury Review Board
 Thursday, February 27, 2020
 Public Meeting Room #3
 City Hall
 9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:35 am.

1. Roll Call

Michael Hawkins, Chairman
 Britt Hubbard, Vice Chair
 Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Melissa Clements, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of January 23, 2020.

Motion to approve minutes by Candy Brown with a second by Britt Hubbard.

AYES: All NAYS: None Motion carried.

3. Old Business:

- A. Aaron Williams (11/13/19) Final – no action
- B. Pennie Wolfe (12/13/19) Final – no action
- C. Bryan Foster (12/2/19) Final – no action
- D. James Payne (12/18/19) Final – no action

4. New Business:

A. William Reeves, Solid Waste Collection (1/3/20)

Mr. Reeves was not present. Safety Rep Caldwell was not present.

It was noted that a division representative called prior to the meeting to ask that the injury be tabled since the safety rep/employee would not be able to attend.

Motion was made by Brown with a second by Hubbard to table until the next meeting when the employee

and/or safety representative could attend. AYES: All NAYS: None, Motion carried.

B. Dusty Wilkey, Water Distribution (2/14/20)

Mr. Wilkey was present. Safety Rep Botts was not present.

Hawkins asked Wilkey to explain what occurred. Wilkey stated he was in a hole cutting pipe. The pipe pinched the blade, which caused the saw to kick. When the saw kicked, it flipped back and hit his hand.

Hubbard stated that pipes do pinch at times. Brown stated she didn't feel he was at fault since he did nothing wrong.

Motion was made by Brown with a second by Hubbard to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

C. Quinton Fixico, Waste Water Collection (11/6/19 and 1/22/20)

Mr. Fixico was not present. Safety Rep Allen was not present.

Hubbard stated that the reports and recommendations could be reviewed, if there were any questions that couldn't be answered the injuries could then be tabled.

The board reviewed the November report which explained that the injury resulted from a manhole cover flipping over onto Fixico's foot. Hubbard explained that the manhole cover was one that had to be picked open. Once one side was picked open, a co-worker of Fixico's picked up the side to lift it. At that time, it flipped over and landed on Fixico's foot.

Motion was made by Brown with a second by Hubbard to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

The board then reviewed the January injury report which explained that Fixico was holding a sewer rod when it twisted up around his hand. Hubbard stated that the rod has to be used. Hawkins stated that when the rods twist, they really twist. Hubbard stated nothing was done wrong, sometimes the twist happens.

Motion was made by Hubbard with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None

6. Communication/Discussion:

Due to training schedule conflicts, meeting schedule was adjusted for the next four months. The March, May and June meetings were kept on the same day, but moved to 2:30 pm. The April meeting was moved to Monday, April 20th at 9:30 am.

7. Adjournment:

Motion by Hubbard with second by Hawkins to adjourn the meeting at 10:04 a.m.