

MINUTES
General Employee Injury Review Board
Thursday, February 23, 2023
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:31 a.m.

1. Roll Call

Michael Hawkins, Chairman
John Breit, Vice-Chairman
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present: Kari Denton, HR
Cindy Cornish, HR
Lisa Dawsey, HR
Safety Rep, Derek Bryant: Street Division
Michael Glaze-Lyle: Parks Supervisor
James Bonnarens- Lakes Supervisor
David Hampton- Street Division
Dylan Parrish- Lakes

Excused*

Unexcused**

2. Minutes

A. Approval of minutes for January 26, 2023 regular meeting.

Motion to approve minutes by Brown and seconded by Breit

AYES: All No: None, Motion carried.

3. Motion by Brown; second by Briet(motion carried); to go out of agenda order, so that Assistant District Attorney, Jlyn Jorgenson, can speak in regard to proper meeting practice and procedure. Jorgenson reiterated rules and regulations regarding:

- 1. Required 24 hours to publicly post upcoming meeting before date of meeting**
- 2. Agenda should include identified sections**
- 3. Jorgenson mentioned that our agenda's look good**
- 4. Minutes taken must be exact wording**
- 5. If the number of people needed for a quorum is the bare minimum; the meeting must stop if one of those people leave the room; the meeting may resume upon the return of that person**

6. **Must document votes: How many for and how many against; If the number is close, all of the votes need names attached to their vote**
7. **Can have emergency meeting with minutes with 24-hour prior notice**
8. **Minutes must be taken if in Executive Session**
9. **Agendas need to line up with minutes**
10. **No action can be taken if not on agenda**

*Candy Brown will speak to John about further public posting of the IRB. Will keep everyone updated.

OLD BUSINESS:

A. Ramon Ortega (12/19/2022) Streets & Traffic

Ramon Ortega-Not Present

Safety Rep, Derek Bryant: Street Division: Present on behalf of Ramon Ortega

*Brown asked Rep. Derek Bryant what happened; Bryant explained that when Ortega was climbing into equipment; He stepped wrong and tweaked his knee.

*Bryant further stated that the injury was not preventable

*Brown motions to deem the injury as non-preventable with zero (0) points assessed, seconded by Breit

AYES: All

No: None

Motion Carried

B. Dylan Parrish (08/23/23) Lakes

James Bonnarens- Lakes Supervisor- Present

Michael Glaze-Lyle: Parks Supervisor- Present

Dylan Parrish-Lakes- Present

*Brown asked Parrish what happened:

*Parrish: Stated that he was chipping limbs and the next day his face was swollen; Stated that these symptoms are not isolated to this specific incident.

*Bonnarens-Stated that Dylan has had a second swelling to lips one month ago without this specific exposure

*Breit Asked what the weather conditions were this specific day and weather or not that could of contributed to the reaction- Bonnarens does not believe it did because of the two separate reactions

*Bonnarens does not think that this incident was preventable

*Brown motions to deem the injury as non-preventable with zero (0) points assessed, seconded by Breit

AYES: All

No: None

Motion Carried

NEW BUSSINESS:

A. David Hampton (01/24/2023) Streets

Safety Rep, Derek Bryant: Street Division- Present

David Hampton- Present

*Candy asked what happened:

* Hampton- Stated that he was moving 3ft cones, dragging them to the curb. He felt a “twinge” in back. Let co-workers know on that Friday that his back was still hurting, and the pain was not going away. That following week, he notified his supervisor of the incident and injury.

*Bryant- Stated that this injury is possible in regard to this activity

*Brown- Asked how much the cones weigh

*Breit- Stated that depending on height of the cone, they can be very heavy, and the best way to move this type of cone would be to drag it.

*Breit motions to deem the injury as non-preventable with zero (0) points assessed, seconded by Brown

AYES: All

No: None

Motion Carried

Next meeting March 23, 2023

TABLED ITEMS: Motion made by Brown; second by Breit to table Aaliyah Climes and Natascha Bates, and place on the agenda for the next IRB meeting March 23, 2023. Send email to employees and supervisors and notify them of March meeting.

AYES: All

No: None

Motion Carried

4. Adjournment:

Motion made by Brown to adjourn the meeting and was seconded by Breit. The meeting was adjourned at 10:05am.