

MINUTES
General Employee Injury Review Board
Thursday, January 23, 2020
Public Meeting Room #3
City Hall
9:30 a.m.

The meeting was called to order by Chairman Hawkins at 9:36 am.

1. Roll Call

Michael Hawkins, Chairman
Britt Hubbard, Vice Chair
Candy Brown, Safety & Risk Officer

Members Absent:

Others Present:

James Lovinger, Safety Rep
Richard Botts, Safety Rep
Roy Rodrick, Safety Rep
Antonio Hopkins, Safety Rep
Cindy Griffin, HR

Excused*

Unexcused**

2. Minutes

A. Approval of minutes of December 19, 2019.

Motion to approve minutes by Britt Hubbard with a second by Candy Brown.

AYES: All NAYS: None Motion carried.

3. Old Business:

A. Michael Glaze - Lyle, Landscape Maintenance (10/24/19)

Mr. Glaze-Lyle was present. Safety Rep Shotts was also present.

Hawkins introduced Glaze-Lyle to the board. Glaze-Lyle stated he was assigned a job that was not his regular job. While he was weed eating a car got too close; it hit the weed eater and his arm.

Brown asked if he had a vest on; Glaze-Lyle replied he did have on a vest. Hubbard asked if the truck was rolling. Glaze-Lyle replied yes, and added they had the lights on and cones out.

Hawkins asked if the car swerved over. Glaze-Lyle replied the car had cut to get into the turning lane.

Hubbard reminded Glaze-Lyle to make sure he stays within the cones and asked if police were called. Glaze-Lyle replied the police were not called and he stated he stayed within the cones.

Hawkins asked if the vehicle that hit him stopped. Glaze-Lyle stated the vehicle did not, but added the vehicle was a Gold Altima.

The board agreed that Glaze-Lyle followed all the procedures. Due to him following all procedures and it being a new assignment, they would not assess any points.

Motion was made by Brown with a second by Hubbard to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

B. William Medders, Equip Maint. (11/07/19)

Mr. Medders was present. Safety Rep Lovinger was also present.

Hawkins introduced Medders and Lovinger.

Medders explained what he was doing and that he followed all the safety precautions.

Lovinger brought in the piece of equipment that struck Medders, to provide a visual of what occurred. Lovinger explained how corrosion, moisture and dirt can cause the massive coil springs to come off/turn loose. He added, when this occurs you are usually under a vehicle with no place to move out of the way.

Lovinger stated that Medders followed all the safety precautions. He added that unfortunately this will happen from time to time and recommended no points be assessed.

Motion was made by Hubbard with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

4. New Business:

A. Aaron Williams, Water Distribution (11/13/19)

Mr. Williams was present. Safety Rep Botts was also present.

Hawkins made introductions. Williams explained he went to turn off the main break, but it would not turn off. He used all his body weight. The pipe slipped off, he lost his balance and fell.

He stated his shoulder was hurt. After inquiring about his shoulder, the following motion was made.

Motion was made by Brown with a second by Hubbard to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

B. Pennie Wolfe, Animal Welfare (12/13/19)

Ms. Wolfe was present. Safety Rep Rodrick was also present.

Hawkins asked Wolfe to explain what occurred. Wolfe stated that she walked in the door and tripped

over her own feet. When she fell, her elbow hit the wall. Hawkins asked if there was anything in her way. Wolfe replied no; she stated that she had just tripped over her own feet.

Recommendation by Rodrick to rule as preventable with two (2) points assessed. Hubbard made a substitute motion to reduce to one (1) point.

Motion was made by Hubbard with a second by Hawkins to rule this preventable with one (1) point assessed. AYES: All NAYS: None, Motion carried.

C. Bryan Foster, Park Maintenance (12/02/19)

Mr. Foster was present. Safety Rep Hopkins was also present.

Hawkins made introductions and asked Foster to explain what occurred. Foster stated he was working at Kid Zone, helping to rake mulch out of the truck when the tailgate shifted, caught the rake and snapped his finger.

Hubbard asked if it was a 5-ton truck. Foster replied yes, it was and that it broke his finger.

Hubbard explained how to lock the tailgate to prevent swinging. Hopkins stated that Foster was a new employee who had only been on the job a month. He did not realize that the mulch would shift tailgate.

Foster was actually hired as a Litter Control Officer but was assisting with other assignments that morning. Brown stated she feels that the lack of training/experience were contributing factors. Hubbard agreed and recommended that no points be assessed.

Motion was made by Hubbard with a second by Brown to rule this as non-preventable with zero (0) points assessed. AYES: All NAYS: None, Motion carried.

D. James Payne, Sewer Construction (12/18/19)

Mr. Payne was present. Safety Rep Hubbard was also present.

Hawkins made introductions and asked Payne to explain what occurred. Payne explained he went to the freeze-less faucet for some water to make coffee. When he went back, he did not realize the water had frozen on the concrete. He slipped and fell.

Hubbard recommended preventable with two (2) points assessed. He added that Payne could have walked behind the faucet instead of on the concrete.

Motion was made by Hubbard with a second by Brown to rule this preventable with one (2) points assessed. AYES: All NAYS: None, Motion carried.

5. Consider any other injuries reported: None
6. Communication/Discussion:
Next meeting scheduled for February 27, 2020

7. Adjournment:
Motion by Hubbard with second by Brown to adjourn the meeting at 10:29 a.m.