

MINUTES

Lawton Fire Department
Vehicle Accident Review Board
December 7, 2021
Public Meeting Room #200
Lawton City Hall
9:00 am

1. **Roll call – meeting called to order at : 9:00 a.m.**

MEMBERS PRESENT: Patrick Sprague, Corporal
Collin Langford, Sergeant
Cobey Warren, Sergeant
Candy Brown, Safety and Risk Officer
David Miller, Equipment Maintenance
Brent Baggett, Chairman

GUEST MEMBER:

MEMBERS ABSENT: Brad Milam, Captain

OTHERS PRESENT:

2. **Minutes**
A. Approval of minutes from October 5, 2021.

Motion by Warren Second Langford

Roll Call: Sprague- aye
Langford- aye
Warren- aye
Brown- aye
Miller- aye

AYES: 5 NAYS: 0 Motion carried.

3. **New Business:**
 1. A. Hall – Engine 4 (11/03/2021)

Discussion: Baggett read the recommendation and briefed the committee on the incident. No discussion.

Motion by Warren to go with Chief's recommendation, Class A-0 points
, second by Sprague.

Roll Call: Sprague - aye
Langford - aye
Warren- aye
Brown- aye
Miller- aye

AYES: 5 NAYS: 0 Motion carried.

2. C. Shaw – Engine 5 (11/21/2021)

Discussion: Baggett read the Chief's recommendation and briefed the committee on the incident. Langford said, "they were running non-emergent, right?" Baggett replied they were dispatched to a lift-assist. No other discussion.

Motion by Langford to go with Chief's recommendation, Class B, 2 points
, second by Brown.

Roll Call: Sprague- aye
Langford- aye
Warren- aye
Brown- aye
Miller- aye

AYES: 5 NAYS: Motion carried.

3. P. Burger – Engine 4 (11/10/2021)

Discussion: Baggett read the Chief's recommendation. No discussion.

Motion by Sprague to go with Chief's recommendation, Class A, 0 points
, second by Miller.

Roll Call: Sprague- aye
Langford- aye
Warren- aye
Brown- aye
Miller- aye

AYES: 5 NAYS: 0 Motion carried.

4. T. Walker – Engine 8 (11/15/2021)

Discussion: Baggett read the Chief's recommendation and briefed the committee on the incident.

Motion by Miller to go with Chief's recommendation, Class C-3 points
second by Langford.

Roll Call: Sprague- aye
Langford- aye
Warren- aye
Brown- aye
Miller- aye

AYES: 5 NAYS: 0 Motion carried.

4. **Communication/Discussion:** Langford asked if Baggett would still be sending out information to the department after the VARB meeting. Baggett said the Chief's office would be sending out information relating to recent VARB incidents to help educate the department on how to avoid these types of incidents in the future. For instance, in relation to tree limbs and ladder racks. Information will be sent out to avoid trees and to report overhanging trees to neighborhood services. The intention is to be pro-active and avoid having to meet as the VARB.

5. **Adjournment:**
Motion to Adjourn

Motion by Brown , second by Sprague .

Meeting adjourned at 9:07 a.m.